



**MOUNT PROSPECT SCHOOL DISTRICT 57 BOARD OF EDUCATION**  
**Administration Building**  
**701 W. Gregory Street, Mount Prospect, IL 60056**

**AGENDA – REGULAR MEETING**  
**January 20, 2022 7:00 PM**  
**Fairview School (Multipurpose Room)**  
**300 North Fairview Avenue**

Call to Order and Roll Call

Pledge of Allegiance - Mount Prospect Cub Scout Pack 151

Communications

1. Board of Education
  - NSSEO Report
  - Education Foundation
  - PTO Reports
  - Board President Report
    - Cancel February 3 Board of Education Meeting

Community Comments

Staff Reports

1. Financial Projections
2. Code of Conduct
3. FY22 Extended School Year (ESY) and Summer Band and Orchestra
4. Superintendent's Report
  - a. Covid Update
    - IDPH/ISBE Guidance
    - SHIELD Testing
    - Staffing Update
  - b. FOIA Report

Consent Agenda

1. Minutes of the following Board of Education Meetings
  - Regular Business Meeting December 16, 2021 – Open Session
  - Special Business Meeting December 16, 2021 – Closed Session
2. Personnel Transactions
  - Approve the employment of one ESP individual
  - Accept the resignation of two ESP employees
3. Financial Report – December 2021
4. Accounts Payable Bills
5. Approve the 2022-2023 School Calendar

Unfinished Business

Community Comments

New Business

1. Approve 2022 – 2023 Student Fees

Mount Prospect School District 57 is subject to the requirements of the Americans with Disabilities Act of 1990, as well as Section 504 of the Rehabilitation Act of 1973. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to attend and/or participate, or who have questions regarding the accessibility of the meeting or the facilities, are requested to promptly contact Dr. Mary Gorr at (847) 394-7300.

2. Approve Summer 2022 Site Work and Building Improvement Bids

Board Discussion

Closed Session

Board Action may or may not take place following Closed Session

Adjournment

# FINANCIAL PROJECTIONS

January 20, 2022



# CURRENT BUDGET UPDATE



## Mount Prospect School District 57

### Revenue Report December 2021

#### Monthly Revenue Report:

- Show Year to Date (Activity since July 1)
- Some revenue (i.e. Transportation) mostly collected at beginning of year
- Some revenue (like Kids Corner) collected throughout the year

| Source | Source Description                   | Budget               | Activity             | Balance              | % of budget remaining |               |
|--------|--------------------------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
|        |                                      |                      |                      |                      | 2022 YTD              | 2021 YTD      |
| 11XX   | Property Taxes                       | \$ 27,121,812        | \$ 12,725,050        | \$ 14,396,762        | 53.1%                 | 56.15%        |
| 1230   | CPPR Taxes                           | 512,000              | 413,734              | 98,266               | 19.2%                 | 40.90%        |
| 13XX   | Summer School Tuition                | 6,000                | -                    | 6,000                | 100.0%                | 100.00%       |
| 1411   | Transportation Fees                  | 281,000              | 290,056              | (9,056)              | -3.2%                 | 118.96%       |
| 1510   | Interest Earnings                    | 170,500              | 14,103               | 156,397              | 91.7%                 | 44.92%        |
| 1611   | Food Service Fees                    | 200                  | (171)                | 371                  | 185.5%                | 80.27%        |
| 1720   | Activity Fees                        | 95,100               | 86,382               | 8,718                | 9.2%                  | 83.67%        |
| 1811   | Instruction Fees                     | 256,000              | 247,805              | 8,195                | 3.2%                  | 0.45%         |
| 1910   | Facility Rentals                     | -                    | -                    | -                    | 0.0%                  | 0.00%         |
| 1920   | Donations                            | 100                  | -                    | 100                  | 100.0%                | 100.00%       |
| 1950   | Refund of PY Expenditures            | 30,000               | 59,516               | (29,516)             | -98.4%                | 37.24%        |
| 1960   | TIF Revenue                          | 21,000               | -                    | 21,000               | 100.0%                | -21.75%       |
| 1993   | Kids' Corner & Circle of Friends     | 675,000              | 356,552              | 318,448              | 47.2%                 | 90.71%        |
| 1999   | Other Local Revenues                 | 50,100               | 31,474               | 18,626               | 37.2%                 | 66.12%        |
|        | <b>Sub-Total Local</b>               | <b>\$ 29,218,812</b> | <b>\$ 14,224,501</b> | <b>\$ 14,994,311</b> | <b>51.3%</b>          | <b>56.83%</b> |
| 3001   | Evidence Based Funding Formula (GSA) | 2,000,000            | 933,350              | 1,066,650            | 53.3%                 | 54.55%        |
| 31XX   | Special Education                    | 25,000               | -                    | 25,000               | 100.0%                | 89.46%        |
| 3305   | Bilingual Education                  | 15,000               | -                    | 15,000               | 100.0%                | 100.00%       |
| 3360   | Food Service                         | 400                  | 82                   | 318                  | 79.6%                 | 46.22%        |
| 35XX   | Transportation                       | 43,500               | 3,677                | 39,823               | 91.5%                 | 56.72%        |
| 3780   | Library Grant                        | 1,978                | 302                  | 1,676                | 84.7%                 | -4.72%        |
|        | <b>Sub-Total State</b>               | <b>\$ 2,085,878</b>  | <b>\$ 937,410</b>    | <b>\$ 1,148,468</b>  | <b>55.1%</b>          | <b>55.70%</b> |
| 42XX   | Food Service                         | 900                  | 63,288               | (62,388)             | -6932.0%              | 98.55%        |
| 4300   | Title I                              | 114,496              | 14,290               | 100,206              | 87.5%                 | -19.10%       |
| 4500   | ESSER II and III                     | 1,155,081            | 82,060               |                      |                       |               |
| 46XX   | Special Education                    | 601,874              | 183,789              | 418,085              | 69.5%                 | 48.61%        |
| 4800   | Stimulus Programs                    |                      | 31,176               | 1,123,905            | 97.3%                 | 100.00%       |
| 4909   | Title III                            | 19,316               | 12,759               | 6,557                | 33.9%                 | 100.00%       |
| 4932   | Title II                             | 43,540               | 4,245                | 39,295               | 90.3%                 | 35.64%        |
| 49XX   | Medicaid Matching                    | 70,000               | 34,905               | 35,095               | 50.1%                 | 62.24%        |
| 4999   | Cares Act / Emergency relief fund    | -                    | -                    | -                    | 0.0%                  | 0.00%         |
|        | <b>Sub-Total Federal</b>             | <b>\$ 2,005,207</b>  | <b>\$ 426,511</b>    | <b>\$ 1,660,756</b>  | <b>82.8%</b>          | <b>50.01%</b> |
|        | <b>Total</b>                         | <b>\$ 33,309,897</b> | <b>\$ 15,588,423</b> | <b>\$ 17,803,534</b> | <b>53.4%</b>          | <b>56.54%</b> |





## Mount Prospect School District 57

### Expenditure Report December 2021

#### Monthly Expenditure Report

- All information is year to date (from July 1)
- % is amount of budget remaining

| Function     | Program Name                            | Budget               | Activity            | Balance              | % of budget remaining |              |
|--------------|---|----------------------|---------------------|----------------------|-----------------------|--------------|
|              |   |                      |                     |                      | 2022 YTD              | 2021 YTD     |
| 1000         | Mentoring Stipend                       | \$ 21,548            | \$12,374            | \$ 9,174             | 42.6%                 | -32.9%       |
| 11XX         | Regular Programs                        | 12,475,065           | \$4,332,547         | \$ 8,142,518         | 65.3%                 | 48.7%        |
| 1200         | Special Education Programs              | 4,440,659            | \$1,412,530         | \$ 3,028,129         | 68.2%                 | 53.8%        |
| 1500         | Interscholastic Programs                | 145,127              | \$34,591            | \$ 110,536           | 76.2%                 | 90.6%        |
| 1600         | Summer School Programs                  | 16,500               | \$2,397             | \$ 14,103            | 85.5%                 | 24.5%        |
| 1800         | Bilingual Programs                      | 333,795              | \$125,846           | \$ 207,949           | 62.3%                 | 52.6%        |
| 2110         | Social Worker                           | 448,825              | \$148,448           | \$ 300,377           | 66.9%                 | 51.1%        |
| 2130         | Health Services                         | 460,638              | \$176,491           | \$ 284,147           | 61.7%                 | 57.0%        |
| 2140         | Psychological Services                  | 247,454              | \$84,071            | \$ 163,383           | 66.0%                 | 51.3%        |
| 2150         | Speech & Audiology Services             | 717,007              | \$240,614           | \$ 476,393           | 66.4%                 | 50.4%        |
| 2190         | Other Support Services - Pupils         | 181,748              | \$72,428            | \$ 109,320           | 60.1%                 | 98.3%        |
| 2210         | Improvement of Instruction Services     | 571,207              | \$215,898           | \$ 355,309           | 62.2%                 | 57.4%        |
| 2220         | Educational Media Services              | 433,248              | \$156,181           | \$ 277,067           | 64.0%                 | 53.0%        |
| 2230         | Assessment and Testing                  | 45,000               | \$43,098            | \$ 1,902             | 4.2%                  | 13.6%        |
| 2310         | Board of Education Services             | 187,450              | \$83,949            | \$ 103,501           | 55.2%                 | 65.8%        |
| 2320         | Executive Administration Services       | 393,419              | \$203,097           | \$ 190,322           | 48.4%                 | 50.4%        |
| 2330         | Special Area Administrative Services    | 237,437              | \$127,157           | \$ 110,280           | 46.4%                 | 40.8%        |
| 236X         | Insurances                              | 201,000              | \$176,285           | \$ 24,715            | 12.3%                 | 49.5%        |
| 2410         | Office of Principal Services            | 1,710,797            | \$918,649           | \$ 792,148           | 46.3%                 | 49.1%        |
| 2510         | Direction of Business Support Services  | 309,868              | \$161,496           | \$ 148,372           | 47.9%                 | 47.8%        |
| 2520         | Fiscal Services                         | 318,917              | \$174,533           | \$ 144,384           | 45.3%                 | 54.1%        |
| 2530         | Construction Services                   | 3,000,000            | \$1,523,434         | \$ 1,476,566         | 49.2%                 | 22.1%        |
| 2540         | O&M of Plant Services                   | 2,500,556            | \$1,123,026         | \$ 1,377,530         | 55.1%                 | 56.9%        |
| 2550         | Pupil Transportation Services           | 757,800              | \$210,460           | \$ 547,340           | 72.2%                 | 83.8%        |
| 2560         | Food Services                           | 170,650              | \$56,500            | \$ 114,150           | 66.9%                 | 45.9%        |
| 2570         | Internal Services                       | 47,100               | \$7,285             | \$ 39,815            | 84.5%                 | 52.1%        |
| 2620         | Research and Development                | 5,000                | \$0                 | \$ 5,000             | 100.0%                | 63.0%        |
| 2630         | Information Services (Public Relations) | 35,000               | \$16,109            | \$ 18,891            | 54.0%                 | 49.5%        |
| 2640         | Staff Services (Human Resources)        | 217,125              | \$158,449           | \$ 58,676            | 27.0%                 | 30.3%        |
| 2660         | Data Processing Services (Technology)   | 1,359,020            | \$745,237           | \$ 613,783           | 45.2%                 | 31.8%        |
| 3000         | Child Care Services                     | 334,239              | \$109,928           | \$ 224,311           | 67.1%                 | 58.8%        |
| 4120         | Payments for Special Education Programs | 443,344              | \$288,361           | \$ 154,983           | 35.0%                 | 51.3%        |
| 5XXX         | Debt Services                           | 789,600              | \$631,020           | \$ 158,580           | 20.1%                 | 19.2%        |
| 8190         | Other Transfers                         | 0                    | \$0                 | \$ -                 | 0.0%                  | 0.00%        |
| <b>Total</b> |   | <b>\$ 33,556,143</b> | <b>\$13,772,492</b> | <b>\$ 19,783,651</b> | <b>59.0%</b>          | <b>47.6%</b> |

# PURPOSE OF FINANCIAL PROJECTIONS





## ASSUMPTIONS INCLUDE...

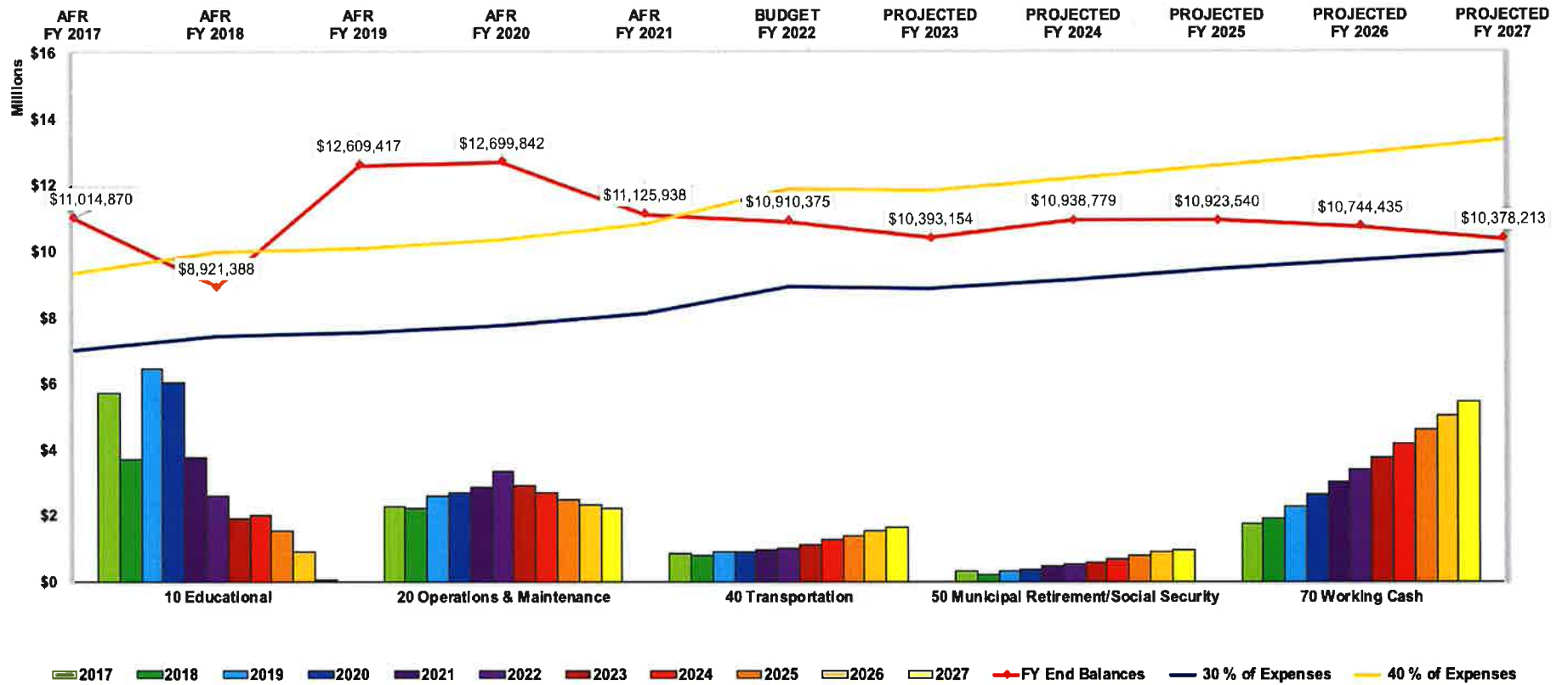
- ▶ Annual \$5M in new growth to EAV
- ▶ CPI of 5% for 2022 Levy and 2% remaining years
- ▶ Federal and state support to be at pre-covid levels
- ▶ Annual facility maintenance at \$3M per year
- ▶ Estimated staffing
- ▶ Reduction of remote assistants (17)
- ▶ Expectation of 99.5% of tax levy collection rate



Educational | O & M | Transportation | IMRF / SS | Working Cash

Mount Prospect SD 57 | Base Scenario 12.16.21

Fund Balances



**Educational | O & M | Transportation | IMRF / SS | Working Cash**

**Mount Prospect SD 57 | Base Scenario 12.16.21**

**Projection Summary**

|   | BUDGET<br>FY 2022    | PROJECTED<br>FY 2023 | % Δ           | PROJECTED<br>FY 2024 | % Δ          | PROJECTED<br>FY 2025 | % Δ          | PROJECTED<br>FY 2026 | % Δ          | PROJECTED<br>FY 2027 | % Δ          |
|---|----------------------|----------------------|---------------|----------------------|--------------|----------------------|--------------|----------------------|--------------|----------------------|--------------|
| <b>REVENUE</b>                                    |                      |                      |               |                      |              |                      |              |                      |              |                      |              |
| Local   | \$28,459,895         | \$29,173,251         | 2.51%         | \$31,180,668         | 6.88%        | \$31,529,964         | 1.12%        | \$32,304,314         | 2.46%        | \$33,084,408         | 2.41%        |
| State   | \$2,085,878          | \$2,085,878          | 0.00%         | \$2,085,878          | 0.00%        | \$2,085,878          | 0.00%        | \$2,085,878          | 0.00%        | \$2,085,878          | 0.00%        |
| Federal   | \$2,005,207          | \$850,126            | -57.60%       | \$850,126            | 0.00%        | \$850,126            | 0.00%        | \$850,126            | 0.00%        | \$850,126            | 0.00%        |
| Other   | \$0                  | \$0                  |               | \$0                  |              | \$0                  |              | \$0                  |              | \$0                  |              |
| <b>TOTAL REVENUE</b>                              | <b>\$32,550,980</b>  | <b>\$32,109,255</b>  | <b>-1.36%</b> | <b>\$34,116,672</b>  | <b>6.25%</b> | <b>\$34,465,968</b>  | <b>1.02%</b> | <b>\$35,240,318</b>  | <b>2.25%</b> | <b>\$36,020,412</b>  | <b>2.21%</b> |
| <b>EXPENDITURES</b>                               |                      |                      |               |                      |              |                      |              |                      |              |                      |              |
| Salary and Benefit Costs                          | \$23,819,972         | \$24,234,042         | 1.74%         | \$25,069,058         | 3.45%        | \$25,867,084         | 3.18%        | \$26,690,521         | 3.18%        | \$27,540,244         | 3.18%        |
| Other   | \$5,946,571          | \$5,392,434          | -9.32%        | \$5,501,989          | 2.03%        | \$5,614,123          | 2.04%        | \$5,728,902          | 2.04%        | \$5,846,389          | 2.05%        |
| <b>TOTAL EXPENDITURES</b>                         | <b>\$29,766,543</b>  | <b>\$29,626,476</b>  | <b>-0.47%</b> | <b>\$30,571,047</b>  | <b>3.19%</b> | <b>\$31,481,207</b>  | <b>2.98%</b> | <b>\$32,419,423</b>  | <b>2.98%</b> | <b>\$33,386,634</b>  | <b>2.98%</b> |
| <b>SURPLUS / DEFICIT</b>                          | <b>\$2,784,437</b>   | <b>\$2,482,779</b>   |               | <b>\$3,545,625</b>   |              | <b>\$2,984,761</b>   |              | <b>\$2,820,895</b>   |              | <b>\$2,633,778</b>   |              |
| <b>OTHER FINANCING SOURCES / USES</b>             |                      |                      |               |                      |              |                      |              |                      |              |                      |              |
| Other Financing Sources                           | \$0                  | \$0                  |               | \$0                  |              | \$0                  |              | \$0                  |              | \$0                  |              |
| Other Financing Uses                              | (\$3,000,000)        | (\$3,000,000)        |               | (\$3,000,000)        |              | (\$3,000,000)        |              | (\$3,000,000)        |              | (\$3,000,000)        |              |
| <b>TOTAL OTHER FIN. SOURCES / USES</b>            | <b>(\$3,000,000)</b> | <b>(\$3,000,000)</b> |               | <b>(\$3,000,000)</b> |              | <b>(\$3,000,000)</b> |              | <b>(\$3,000,000)</b> |              | <b>(\$3,000,000)</b> |              |
| <b>SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES</b> | <b>(\$215,563)</b>   | <b>(\$517,221)</b>   |               | <b>\$545,625</b>     |              | <b>(\$15,239)</b>    |              | <b>(\$179,105)</b>   |              | <b>(\$366,222)</b>   |              |
| <b>BEGINNING FUND BALANCE</b>                     | <b>\$11,125,938</b>  | <b>\$10,910,375</b>  |               | <b>\$10,393,154</b>  |              | <b>\$10,938,779</b>  |              | <b>\$10,923,540</b>  |              | <b>\$10,744,435</b>  |              |
| <b>AUDIT ADJUSTMENTS TO FUND BALANCE</b>          | <b>\$0</b>           | <b>\$0</b>           |               | <b>\$0</b>           |              | <b>\$0</b>           |              | <b>\$0</b>           |              | <b>\$0</b>           |              |
| <b>PROJECTED YEAR END BALANCE</b>                 | <b>\$10,910,375</b>  | <b>\$10,393,154</b>  |               | <b>\$10,938,779</b>  |              | <b>\$10,923,540</b>  |              | <b>\$10,744,435</b>  |              | <b>\$10,378,213</b>  |              |
| <b>FUND BALANCE AS % OF EXPENDITURES</b>          | <b>36.65%</b>        | <b>35.08%</b>        |               | <b>35.78%</b>        |              | <b>34.70%</b>        |              | <b>33.14%</b>        |              | <b>31.08%</b>        |              |
| <b>FUND BALANCE AS # OF MONTHS OF EXPEND.</b>     | <b>4.40</b>          | <b>4.21</b>          |               | <b>4.29</b>          |              | <b>4.16</b>          |              | <b>3.98</b>          |              | <b>3.73</b>          |              |



## NEXT STEPS

- ▶ Update projections as more information is available or assumptions change
- ▶ Start to publicize the Citizens Finance Advisory Committee
  - ▷ First meeting Spring 2022 - Intro to School Finance
  - ▷ Fall/Winter 2022 - Complete financial projections

**Mount Prospect School District 57**  
Student Services

**To:** Dr. Mary Gorr  
**From:** Sara Tyburski, Director of Student Services  
**Date:** January 20, 2022  
**Re:** Code of Conduct for the 2022-2023 School Year

**Executive Summary:**

Annually, the Board must review and approve the Student Code of Conduct. The parent-teacher advisory committee prepares the disciplinary rules implementing the District's disciplinary policies (7:190). The Student Code of Conduct is included in the student handbook, which is distributed upon student enrollment.

**Background Information:**

The parent-teacher advisory committee met on October 27, 2021 to review the current Student Code of Conduct and update the language to meet the requirements in the school code and Board policy. The Student Code of Conduct was updated to align with P.A. 102-0357, which requires all public schools to provide daily time for supervised, unstructured, child-directed play for all students in kindergarten through 5th grade. The new law also prohibits schools from withholding playtime as a disciplinary or punitive action. Because the District's current Code of Conduct allows for detention during recess (playtime), the Committee updated the Code of Conduct to specify that kindergarten through 5th grade students will not receive detention during recess (playtime), but it is still available for middle school students.

**Committee Members:**

Marie Claire Amorella, John Bonadurer, JoAnn Dynkin, Melissa Grossmayer, Anna Landsnes, Amy Peters, Dan Raftery, Lisa Ryno, Randy Steen, Sara Tyburski

**Recommendation:**

That the Board approves the Student Code of Conduct for the 2022-23 School Year.



# **DISTRICT 57**

# **STUDENT CODE OF CONDUCT**

October 2021

## Acknowledgement

### **2021-2022 Committee Members:**

Marie Claire Amorella  
John Bonadurer  
JoAnn Dynkin  
Melissa Gaseor  
Anna Landsnes  
Amy Peters  
Dan Raftery  
Lisa Ryno  
Randy Steen  
Sara Tyburski

### **2020-2021 Committee Members:**

Marie Claire Amorella  
John Bonadurer  
Natalie Cotner  
Melissa Gaseor  
Mary Gorr  
Anna Landsnes  
Dan Raftery  
Lisa Ryno  
Paul Suminski  
Randy Steen  
Sara Tyburski

### **2019-2020 Committee Members:**

Abbie Akucewich  
John Bonadurer  
Natalie Cotner  
Melissa Gaseor  
Mary Gorr  
Anna Landsnes  
Dan Raftery  
Lisa Ryno  
Paul Suminski  
Randy Steen  
Sara Tyburski



**2018-2019 Committee Members:**

Abbie Akucewich  
John Bonadurer  
Natalie Cotner  
Melissa Gaseor  
Mary Gorr  
Debbie Gosch  
Dan Raftery  
Lisa Ryno  
Paul Suminski  
Randy Steen  
Sara Tyburski

**2017-2018 Committee Members:**

Cassie Black  
Christia Hitesman  
Mary Gorr  
Dan Raftery  
Lisa Ryno  
Randy Steen  
Kimberly Thier, NSSEO  
Sara Tyburski

**2016-2017 Committee Members:**

Cassie Black  
Alison Dauernheim, NSSEO  
Debra Gosch  
Kris Gritzmacher  
Christia Hitesman  
Stefanie Kowski  
Daniel Raftery  
Lisa Ryno  
Randy Steen  
Paul Suminski  
Sara Tyburski

# District 57 Student Code of Conduct

## Table of Contents

1. Discipline Philosophy

2. Rights and Responsibilities

3. Participation and Collaboration

4. Prevention, Intervention and Disciplinary Responses

4A. Discipline Framework

4B. Approach to Student Behaviors

4C. Proscribed Conduct

4D. Disciplinary Checklist

5. Due Process Procedures

6. Procedures Following Suspension and Expulsion

7. Procedural Guidelines for Discipline of Students with Disabilities

8. Professional Development

9. Data Collection and Monitoring

10. Definitions

Appendix A

Appendix B

Appendix C

# **Model Student Code of Conduct**

## **1. Discipline Philosophy**

District 57 takes a preventive and positive approach to discipline. We respond to misbehavior with interventions and consequences aimed at teaching expected behaviors, understanding and addressing the root causes of the behavior, resolving conflicts, meeting students' needs and keeping students in school. We take steps to create a positive school climate in which every student can learn, fully engage in a rigorous curriculum, and feel safe, nurtured, and welcome. In our district we utilize school discipline as an opportunity for teaching, repairing relationships and fostering growth among the whole school community.

Our philosophy is holistic and inclusive of multiple, diverse perspectives. We use a restorative discipline approach that emphasizes relationships within the school community. Restorative discipline helps students become accountable for their behavior and understand the impact of their behavior both on themselves and on others. Students also learn social and emotional skills to help them respond differently in the future. Through the use of restorative discipline, we strive to resolve conflicts, repair any harm done, restore relationships and reintegrate students into the school community.

Our school-wide discipline policies are developed and revised with meaningful input by the school community to create a positive and inclusive school climate for everyone. We are committed to applying school discipline policies and practices in a fair and equitable manner.

## **2. Rights and Responsibilities**

### **Students have the right and responsibility to:**

- be respected as an individual and treated courteously and fairly by other students and school staff;
- treat school staff, other students, themselves and property with respect;
- take part in all school activities on an equal basis regardless of race, religion, religious practices, sexual orientation, gender, gender identity, national origin, ethnic group, political affiliation, age, socio-economic status, or disability; and
- attend school daily, be prepared for class and complete assignments to the best of their ability.

### **Parents/Guardians have the right and responsibility to:**

- be respected and treated courteously and fairly by school staff;
- treat school staff with respect;
- be informed of their child's attendance, performance and behavior concerns;
- ensure their child's daily attendance and timely arrival/departure to school;

- receive information and prompt notification of repeated inappropriate or disruptive behaviors by their child and significant disciplinary actions taken by school staff and be involved in how to address the behavior in a proactive manner;
- assure their child brings to school only those things that are appropriate in a school setting;
- inform school personnel of any issues that may impact the educational experiences of their child; and
- participate in decision-making processes affecting school policies and procedures and the educational success of their child.

**School staff have the right and responsibility to:**

- be respected and treated courteously and fairly by parents/guardians, students, and other school staff;
- treat students, parents/guardians, and other school staff with respect;
- establish a sense of community in the classroom, including opportunities for members of the school community to be aware and be respectful of each other's cultures;
- be knowledgeable about federal and state laws and regulations about the disciplinary process for students with disabilities and for all students;
- enforce the policies, rules, and regulations of the District, school, classroom, and code of conduct, including preventive and positive disciplinary policies in cooperation with students, parents/guardians, and administrators;
- communicate policies, expectations, and concerns to students and parents/guardians, and respond to complaints or concerns from students and parents/guardians in a timely manner and in a language they understand;
- engage parents/guardians when their child is subject to significant disciplinary action;
- seek and receive support in preventing and responding to student behaviors in a supportive manner, including classroom and behavioral management strategies; and
- make reasonable efforts to confer, consult, and collaborate with community-based/local organizations and agencies on student misconduct and potential responses.

**District administrators have the responsibility to:**

- provide support and professional development training to principals and school staff to help them support all students, including students with disabilities and other special needs, particularly in areas of classroom/behavior management and instructional supports;
- ensure discipline policies are in compliance with civil rights laws, state and federal legislation and best practices in school discipline; and
- monitor discipline data to identify, investigate and address any disparities between students on the basis of disability, race, gender, or other student characteristics and to address unnecessary rates of school exclusion for all students.

### 3. Participation and Collaboration

District 57 provides structured opportunities for all stakeholders in our educational community to obtain information, help make decisions, and participate in the educational process. By stakeholders we mean: students, parents/guardians, district and school staff members, contracted district employees, members of the school board and community members. We recognize that involvement of these various stakeholders in our educational community is essential to the success of our school or district.

#### **Parent-Teacher Behavioral Advisory Committee**

District 57 has established and maintains a parent-teacher behavioral advisory committee that is selected annually. Our aim is for this committee to be representative of a variety of stakeholders that represent multiple perspectives. The parent-teacher behavioral advisory committee develops written recommendations regarding policy guidelines and procedures on student discipline. The committee annually reviews and makes recommendations regarding necessary changes to our district's student discipline policies, the implementation and evaluation of these policies, and any other factors related to the safety of our educational community.

#### **Notification and Communication**

At the beginning of each school year, our district makes available to parents/guardians during the registration process a student handbook which contains our student code of conduct and other important policy guidelines and procedures. To ensure that policies are clearly communicated, the student handbook and code of conduct are also made available online on the District website.

We clearly communicate our policies and behavioral expectations by:

- displaying our positive core values and behavioral expectations prominently in a highly trafficked area of our school with expectations specific to each setting (e.g., hallways, bathrooms, etc.);
- conducting age-appropriate lessons on the core values, behavioral expectations, and discipline policies;
- conducting follow-up schoolwide teaching lessons based on data review and schoolwide need, as necessary; and
- reviewing behavioral expectations via newsletters, emails, and letters.

#### **Feedback and Evaluation**

We routinely evaluate our policies and procedures to make sure they are effective. We readjust as necessary our policies and procedures with meaningful input from all stakeholders and based on a review of data that informs our revision process.

## 4. Prevention, Intervention and Disciplinary Responses

### 4A. Discipline Framework

Within a positive framework for discipline, our district provides proactive, differentiated interventions for students. These interventions are aimed at addressing the root causes of students' behaviors and focus on teaching behaviors rather than excluding students for punishment. Challenging behaviors must be addressed in the context of a comprehensive, multi-level approach to behavior support that is designed to teach, nurture, and encourage positive social behaviors.

We offer academic, behavioral, and social-emotional interventions and supports for students who have fallen behind academically and/or are being disciplined. We use schoolwide positive behavior support, social-emotional learning, and restorative practices. We use data-based decision making in order to identify students who are in need of additional supports and interventions.

We limit the use of exclusionary discipline to keep students connected to the school community. Every situation in which exclusionary discipline is considered will be judged on a case-by-case basis after gathering and analyzing the facts and surrounding circumstances carefully and objectively. We use a decision-making framework to review this information and determine appropriate consequences and disciplinary actions that focus on teaching and reinforcing positive and expected behaviors, while minimizing the possibility of the behavior escalating or recurring.

Our district recognizes that a safe, civil school environment is necessary for students to learn and achieve. To ensure the physical and emotional safety of all our students, our district has adopted a bullying prevention policy that is available on the District website (Policy 7:180). As part of that policy, we seek to prevent, respond to, and put an end to bullying behavior, including cyberbullying, by students and adults using interventions and supports that reflect a commitment to our positive discipline philosophy. We emphasize age-appropriate responses that help educate and rehabilitate the student responsible, while fully addressing the impact of the bullying on the targeted student.

Our district has a variety of available support services and interventions to address school discipline and or bullying situations. These services are implemented based on the particular conditions surrounding each incident, and may include:

- Targeted social emotional learning groups
- Check In Check Out
- Peer mediation
- Check and Connect
- Individualized Behavioral Intervention Plans
- Conferences with student and/or parents
- Behavior contracts
- Social work services



## 4B. Approach to Student Behaviors

Our goal is to create a safe and supportive environment where all students can develop the academic, social, and emotional skills needed to become engaged citizens. Therefore, we are committed to addressing challenges in student conduct in as constructive a way as possible. The goal of school discipline is to be instructional and corrective so as to reduce the likelihood of behaviors reoccurring.

Out-of-school suspensions and expulsions are the most serious form of disciplinary consequence and should be used only as a last resort. When an incident occurs, consideration shall be given first as to whether the incident can be appropriately addressed using a restorative practice, through behavior support practices, or through another available, appropriate intervention that will enable the student to remain in school. To prevent students from being excluded from school unnecessarily, school staff must attempt non-exclusionary discipline prior to using out-of-school suspensions or expulsions, except in situations posing a threat to school safety or the safety of others, or disruption of the operations of the school or the learning opportunities of others.

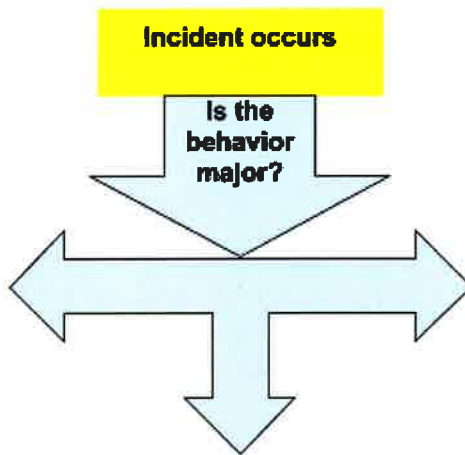
Our discipline approach is tailored to the individual incident and varies in method and severity according to the nature of the behavior, the age and developmental level of the student, and the student's history of problem behaviors and performance. We use a disciplinary checklist described in Section 4D as a means to identify classroom-based responses or other supports and interventions that can be used instead of suspension or expulsion.

### **Our District Does Not...**

- Use zero-tolerance policies that require school staff to suspend or expel students for certain behaviors except if required by law (for example, for certain offenses involving weapons). This means out-of-school suspension cannot be a minimum or required consequence for any other offense. We support staff in delivering alternatives to suspension and expulsion, with a focus on restorative practices and the teaching of desired behaviors that will promote future success.
- Advise or encourage students to drop out voluntarily due to behavioral or academic difficulties or to leave the school voluntarily in order to avoid formal disciplinary proceedings through either formal or informal "push out" procedures.
- Issue a monetary fee or fine as a disciplinary consequence, although students can be asked to pay for lost, stolen or damaged property.
- Use corporal punishment.
- Use restraint or seclusion for punishment or discipline.
- Withhold eating food as a punishment.

**No... the following actions may be taken:**

- Redirect students to correct inappropriate behavior and minimize the likelihood of the behavior escalating or recurring.
- Gather additional information, which may include:
  - Meet with the student
  - Talk to all students, teachers, staff, witnesses
  - Identify contributory factors
  - Consider existing data, like disciplinary referrals and prior interventions attempted
- Communicate with the student's parent or guardian
- Consider need for and implement restorative practices and school-based interventions



**Yes, but not a crisis... the following actions may be taken:**

- In addition to steps on the left...
- Contact administration/document the behavior
  - Complete office referral forms
- Administration may:
- Review the Disciplinary Checklist

**Yes, and Immediate administrative support is needed... the following actions may be taken:**

- Administration is contacted
- Administration may:
- Review the disciplinary checklist
  - Refer student to appropriate support services or restorative interventions
  - Document all interventions and measures
  - Impose exclusionary discipline only as a last resort

After an incident, our district considers the following factors in analyzing the root causes of an incident and whether supports could address these factors without removing the student from school:

- Health, mental illness, or diagnosed disabilities;
- Appropriateness of the student's academic placement;
- Peer factors, e.g., whether student has been a bullying victim;
- Prior experiences and exposure to trauma;
- Family situations, e.g., homelessness, domestic violence, divorce or separation;
- Substance abuse or addiction;
- Any other events out of the ordinary; and
- LGBTQ Status.

**4C. Proscribed Conduct**

The following is a guide for understanding and responding to student misbehavior but is not meant to replace or override Board approved policy. Please see Appendix A and B for more information about School Board policy. Additionally, the chart below outlines generally how misbehaviors are addressed, however, because each situation must be addressed on a case-by-case basis, this chart does not limit the District's disciplinary response. For instance, Level 1 behaviors may be subject to Level 2 or 3 consequences depending on the circumstances.

## LEVEL 1 BEHAVIORS

| Behavior                              | Definition   | Available Interventions and Consequences   |
|---------------------------------------|--|--|
| Rough Play                            | “Playful” misbehavior not meant to harm (e.g., hanging on door frame, piggy-back rides, etc.)  | <ul style="list-style-type: none"> <li>● Recommended instructive, corrective, or restorative response</li> <li>● Documented Teacher, Student, Parent/Guardian, and/or Administrator conference focused on expectation violated, cause of behavior, and strategy to prevent recurrence</li> <li>● Seat change on bus</li> </ul> |
| Unprepared for Class                  | Coming to class without required materials or assignments  |  |
| Tardy to Class or School              | Student arrives to class/school after the bell or signal that class has started  |  |
| Minor Defiance/Disrespect             | Passive refusal to follow rules; noncompliance with expectations, directions or norms  |  |
| Disruption                            | Behavior causing an interruption in a class or activity that takes away from instruction. Disruption includes sustained loud talk, yelling, or screaming; noise with materials; running in the hallway; and/or sustained out-of-seat behavior. |  |
| Property/Equipment Misuse             | Use of school or personal equipment without permission (cell phone, gym equipment, playground equipment, etc.)   |  |
| Dress Code                            | Wearing clothes or adornments that may be distracting to the educational environment or present a health/safety issue.   |  |
| Acceptable Use Policy (AUP) Violation | Inappropriate use of network and/or technology including,  |  |

|               |   |  |
|---------------|---|--|
|               | but not limited to, non-educational materials such as websites, games, etc. |  |
| Bus Violation | Failure to comply with bus rules  |  |

### LEVEL 2 BEHAVIORS

| Behavior                                  | Definition   | Available Interventions and Consequences  |
|---|--|---|
| Major Defiance/Disrespect                 | Blatant refusal to follow rules; noncompliance with expectations, directions or norms  | <ul style="list-style-type: none"> <li>● Recommended instructive, corrective, or restorative response</li> <li>● Documented Teacher, Student, Parent/Guardian, and/or Administrator conference focused on expectation violated, cause of behavior, and strategy to prevent recurrence</li> <li>● Detention – lunch, recess (6-8 only), before school, after school, or Saturday</li> <li>● Restitution/Community Service (With-in school)</li> <li>● Alternate Assignment</li> <li>● Loss of the use of technology equipment</li> <li>● Removal from activity, assembly, event, etc.</li> </ul> |
| Cheating/Forgery                          | Being intentionally dishonest, untruthful, or deceptive  |   |
| Acceptable Use Policy (AUP) Violation     | Blatant misuse of network and/or technology including, but not limited to, accessing/distributing obscene, pornographic, harmful or inappropriate material                   |   |
| Leaving Building/School Property          | Leaving building or school property without permission   |   |
| Truancy                                   | Student who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5% or more of the previous 180 regular attendance days |   |
| Repeated or Intensified Level 1 Behaviors |  |   |

### LEVEL 3 BEHAVIORS

| Behavior                                  | Definition  | Available Interventions and Consequences   |
|---|---|--|
| Physical Aggression/Fighting              | Physical contact between two people with intent to harm   | <ul style="list-style-type: none"> <li>● Recommended instructive, corrective, or restorative response</li> <li>● Documented Teacher, Student, Parent/Guardian, and/or Administrator conference focused on expectation violated, cause of behavior, and strategy to prevent recurrence</li> <li>● Detention – lunch, recess (6-8 only), before school, after school, or Saturday</li> <li>● Restitution/Community Service (With-in school)</li> <li>● Alternate Assignment</li> <li>● Loss of the use of technology equipment</li> <li>● Physical restraint or time-out when the student is an immediate threat to themselves or others</li> <li>● Removal from activity, assembly, event, etc.</li> <li>● Removal from bus</li> <li>● Suspension (In-school and out-of-school)</li> <li>● Expulsion</li> </ul> |
| Illegal Activities                        | Possession of weapons and/or illegal substances, theft, gang activity, vandalism, property damage   |  |
| Threat                                    | Expression of intent to do harm or to act out violently against someone or something  |  |
| Bullying/Cyberbullying/Harassment         | Severe or pervasive verbal, written, physical or electronic act, directed towards a student or students, that can reasonably be predicted to place student in fear of harm, mental/physical distress, interfere with the student's education, or ability to participate in school activities. |  |
| Repeated or Intensified Level 2 Behaviors |   |  |

#### 4D. Disciplinary Checklist

Our district limits the number of days the student is removed from school to as few as possible given our philosophy that students should be in school and learning. We provide all students, regardless of background or demographic characteristics, with adequate and meaningful due process prior to excluding a student from school for any length of time.

School staff should complete a disciplinary checklist before imposing a suspension or expulsion to determine whether other forms of intervention and support should be attempted first. The checklist includes consideration of whether a student poses a threat to school safety or the safety of others or would disrupt the operation of the school or the learning opportunities of others. The determination of safety threats will not be based on

stereotypes or generalizations. In making the determination as to whether suspension or expulsion is warranted, school staff should consider the following factors:

- the conduct at issue;
- the root cause of the conduct and whether it has been addressed;
- age of the student and ability to understand consequences;
- capability of the student to carry out the threat;
- student's discipline history and the frequency of inappropriate behavior;
- credibility of the student and willingness to acknowledge their behavior; and
- effect of the conduct on the school environment.

Public Act 99-0456 differentiates between (a) out-of-school suspensions of three days or less ("short-term suspensions"), and (b) out-of-school suspensions longer than three days ("long-term suspensions"), expulsions and disciplinary removals to alternative schools.

In accordance with the law, District 57 utilizes the following standards:

- A suspension of three days or less is only allowed "if the student's continuing presence in school would pose a threat to school safety or a disruption to other students' learning opportunities."
- A suspension longer than three days, expulsion, or disciplinary removal to an alternative school is only allowed if other appropriate and available behavioral and disciplinary interventions have been exhausted and the student's continuing presence in school would pose a threat to safety or substantially disrupt, impede, or interfere with the operation of the school or the learning opportunities of others.

This is an individualized determination. School staff must make all reasonable efforts to resolve threats and address disruptions without the use of out-of-school suspensions and expulsions.



## 5. Due Process Procedures for Out-of-School Suspensions & Expulsions

Our district implements fair, equitable and transparent due process procedures designed to give the student a full and meaningful opportunity to be heard. Out-of-school suspensions and expulsions have serious, long-lasting effects on students. When these practices are being considered, schools must follow certain procedures to be sure that the student's rights are protected. These due process procedures are different depending on whether the student is being suspended or expelled. The chart below lays out the required procedures:

### Investigation

1. School staff must investigate a situation and gather evidence to determine what happened before making any disciplinary decisions or disciplinary referrals. School staff should consider whether the incident in question can be appropriately addressed directly with the student or students involved without making a disciplinary referral.

### Student Meeting

2. School staff must give the student involved the opportunity to speak on their own behalf before deciding what violations have been committed and what form of discipline to use.

### Disciplinary Alternatives

3. School staff must utilize the disciplinary checklist described above before moving forward with a suspension or expulsion. School staff must consider and document whether a restorative practice or another intervention or support are appropriate and available to address the conduct in question before considering exclusionary discipline.

### Notice to Student

4. School staff must tell the student specifically the part of the code they are accused of violating, the disciplinary measures the school will take, and the school's future expectations for the student. The student must be given a reasonable opportunity to respond to the school's charges.

### Notice to Parents

5. School staff must provide the parent or guardian with written AND oral notice of the charge, discipline, and parents' and guardians' rights to hearing and/or appeal. No student shall be sent home before the end of the school day unless the school has established contact with the student's parent or guardian and provided at least oral notice of the suspension.

#### All notices must:

- Be sent both by certified and first-class mail, as well as by email if there is an email address on file.
- Be provided in the parent's/guardian's primary language unless not practicable.

- Explain the charges the student is facing.
- Include contact information at the school for requesting that a meeting or hearing be rescheduled and answering questions.
- Include a statement for the parent(s)/guardian(s) and student to sign (if able) acknowledging receipt and understanding of the information in the notice, but must NOT include any statement admitting the student's fault or waiving rights, including appeal or hearing.

For a suspension:

The notice must:

- Be sent within 24 hours of a school decision to suspend a student, or as soon thereafter as practicable.
- Include an invitation to the parent or guardian to attend a suspension conference to discuss the suspension at the parent's or guardian's earliest possible availability.
- Provide a statement of the reasons for the suspension, not just listing an offense.
- For suspensions of three school days or less, provide an explanation that the student's continuing presence in school would either pose a threat to school safety or a disruption to other students' learning opportunities.
- For suspensions of four or more school days, provide information about the available and appropriate non-exclusionary interventions that were attempted and exhausted; describe the alternatives to suspension that were considered and why they were rejected; and that the student's continuing presence in school would either pose a threat to the safety of other students, staff, or members of the school community or substantially disrupt, impede, or interfere with the operation of the school.
- Explain the terms of the suspension, including number of days, start date, and end date, and provide a justification for the duration of the suspension.
- Include information about the opportunity to make up work missed during the suspension for equivalent academic credit.
- Document the support services available during the suspension and the means by which the student will be reengaged upon return to the school community.
- Provide notice of the parent's or guardian's right to review.

For an expulsion:

The notice must:

- Be sent a reasonable time before the hearing date.
- State the date, time, and location for the hearing, as well as a brief description of what will happen during the hearing.
- Include a description of the offense and the student's conduct.
- List the student's prior suspension(s).
- State that the School Code allows the School Board to expel a student for a definite period of time not to exceed two calendar years, as determined on a case-by-case basis.
- State the recommended duration of the expulsion.
- Ask that the student or parent(s)/guardian(s) or attorney inform the District if the student will be represented by attorney and, if so, the attorney's name and contact information.

**Suspension  
Conference**

6. **Suspension conferences** with the parent or guardian must be held as soon as is practicable and convenient for the parent or guardian. The purpose of the conference is to discuss the explanation of the evidence and version of the facts that the school is relying on, the student's version of the facts and/or explanations for the alleged behavior, the availability of disciplinary alternatives, and whether or not the school's recommendation is consistent with the requirements of this Code.
  - After the suspension conference and any required review, the principal or a designee can choose to uphold the suspension or remove any part of the suspension already served from the student's record and permit the student to return to school.
  - For students with a disability, any suspension days served count against any limitations set forth in the Individuals with Disabilities Education Act, even if otherwise removed from the student's record.

**Suspension  
Review**

7. After the school has made a decision to suspend a student, students and their parents or guardians can seek a **review** of the suspension.
  - A suspension review is a hearing that takes place before the district's school board or a hearing officer appointed by the board. If the review is held before a hearing officer, the hearing officer provides a summary of their findings to the board, and the board makes its determination regarding the suspension.
  - The board must issue a written suspension decision detailing the **specific act of gross disobedience or misconduct** resulting in the decision to suspend and include a **rationale as to the specific duration** of the suspension.
  - Even if the suspension has been fully served, the board can still decide to remove the violation from the student's record.

## Expulsion Hearing

- The student and parent/guardian have a right to bring an advocate or attorney to the hearing at their expense.
8. In the case of an **expulsion**, the hearing must take place before the student is expelled from the school. At a hearing, the student and the student's parent or guardian has the opportunity to present evidence that the student did not violate the code of conduct and/or that there are mitigating factors that mean the student should not be expelled.
- An expulsion hearing is held before the school board or a hearing officer appointed by the board.
  - The student has the right to bring an attorney or advocate at the student's expense.
  - School staff must provide sufficient advance notice and flexibility to enable the student's parent or guardian to attend the expulsion hearing.

The following procedures apply to expulsion hearings:

- The student must be given an opportunity to present witnesses or evidence and to cross-examine witnesses presented at the hearing.
- School staff may make a recording of the proceeding and give the parents or guardians and student a copy if requested.
- Any written hearing officer recommendation must be provided to the parent or guardian before the final decision by the board of education.

The final decision on an expulsion must be made by the board of education based on a review of the evidence and relevant mitigating factors.

- In circumstances in which the board is considering a hearing officer's report, the board may allow the student and/or the student's parent or guardian an opportunity to address the board in closed session before the school board decides to expel a student without educational services.

The student and the parent or guardian have a right to notice of the decision as soon as is practicable. The expulsion decision must:

- Provide a written explanation detailing the reasons for the decision.
- Detail the **specific reasons** why removing the student from the learning environment is in the best interest of the school, and whether other interventions were attempted or whether it was determined that there were no other appropriate and available interventions.

- Include a **specific rationale** as to the duration of the expulsion.
- Document the **support services** to be made available, if any, during the duration of the expulsion and the means by which the student will be reengaged upon return to the school community.

## 6. Procedures Following Out-of-School Suspension and Expulsion

Our district provides alternative educational options during suspension and expulsion. A reengagement plan should be developed following suspensions greater than four days (cumulatively or consecutively), expulsions, and transfers from alternative settings.

Our district provides the following services to help the student successfully reenter school and prevent future incidents:

### Post-Discipline

1. **Exit Counseling and Provision of Academic Work:** A team member will advise the student and the student's parent(s) or guardian(s) on what recommended steps they should take while the student is out of school to ensure the student's successful return and prevent future incidents.
  - School staff must provide all work and arrange make-up test dates in order to allow the student to return to school without further impacting their academic record or graduation. This provision also applies to students who are suspended from bus transportation whose parents cannot arrange alternative transportation.
  - School staff must provide a list of alternative schools to which the student may transfer during an expulsion.
2. **Academic and Behavioral Support Services:** Appropriate and available support services must be provided to students who are suspended out of school for four days or more and may be provided to students on expulsion. These services can include, but are not limited to:
  - educational services in an alternative setting;
  - access to online courses for academic credit;
  - access to online school materials; and
  - referrals to free or low-cost community resources, including providers of substance abuse, mental health, and mentoring services.
3. **Entrance Counseling and Reengagement Planning:** Schools will convene a meeting with the students and the parent(s)/guardian(s) within two days upon return to school from suspension, expulsion or an alternative school setting to develop a plan for ensuring that the student is successfully reintegrated into the school community.

In developing a reengagement plan, the school must consider ways to prevent future school exclusions, forms of restorative action, and supportive intervention to aid in the student's academic success.

4. **Services:** A team member will recommend services the school will provide that will help the student return to and succeed in school, such as mediation.
5. **Check In:** A team member will monitor progress and check in with students every week for the first month to see if the student is having difficulties readjusting socially or academically. Thereafter, a team member will meet with the student periodically. A team member should also regularly communicate with the student's parent or guardian regarding the transition process. During these meetings and conversations, a team member will review whether the present strategies or services are the best way to help the student readjust and prevent the need for further disciplinary measures. If not, a team member must revise the current plan.

## 7. Procedural Guidelines for Discipline of Students with Disabilities

School staff must consider a student's disability and whether the student's Individualized Education Program ("IEP") was implemented as one factor in determining the response to any behavior incident. Our district has discretion to limit the use of consequences that remove students with disabilities from the classroom, which are otherwise permitted in this Code. School staff should consider whether the student's needs require individually-tailored positive behavior supports beyond what is outlined in this Code.

Before recommending a consequence, school staff must review a student's IEP and any behavior intervention plan included in the IEP. If the IEP and this Code conflict, school staff must follow the IEP. School staff may suspend students with disabilities for a total of up to 10 school days in one school year without providing procedural safeguards beyond those that apply to general education students. However, after any discipline incident, school staff should consider whether a student's behavior is interfering with the student's learning or the learning of others, and, if so, begin a functional behavior assessment (FBA) to develop a positive behavior intervention plan (BIP).

"Students with disabilities" include any student:

- with an Individualized Education Program (IEP);
- with a Section 504 Plan or eligible for a Section 504 Plan;
- who is currently being evaluated for an IEP or 504 Plan;
- whose parent has requested a special education evaluation; or
- about whom school staff has raised a question about a pattern of behavior or the need for special education services.



## **Manifestation Determination Review (“MDR”) Requirement**

When school staff anticipate that the disciplinary removal of a student may result in a “change of placement,” the School District must schedule a Manifestation Determination Review (MDR) with the parent and relevant members of the IEP team. A “change in placement” is a removal of more than 10 consecutive school days or a series of removals constituting a pattern of removals. A “pattern” may be found when (1) the total number of removals in the school year exceeds 10 school days, (2) the student’s behavior is substantially similar to the behavior in the previous incidents that resulted in the other removals, and (3) because of additional factors such as length of each removal, total amount of time of the removals, and the proximity of the removals to one another.

1. Staff must schedule a Manifestation Determination Review (MDR) meeting with the student’s IEP team within 10 school days of the decision to discipline the student.
2. Staff must provide written notice to the parent/guardian of the date of the MDR meeting. The notice must include a copy of the parent’s/guardian’s procedural safeguards.

In-school suspension counts as a day of removal, unless the student continues to receive all services required by the student’s IEP. A student who is sent home early for behavior has been “removed” for that entire day. Any partial day counts as a full day for the 10-day rule.

At the MDR, the IEP team must:

1. Review all relevant information about the student, including the student’s current IEP, any behavior plan, any behavior data, the latest school evaluations, any private evaluations, and any other information provided by the parent or any school staff.
2. Review the behavior the student is accused of committing.
3. Determine if the behavior is a manifestation of the student’s disability. The behavior is a manifestation if:
  - a. the conduct in question was caused by the student’s disability or has a direct and substantial relationship to the student’s disability; or
  - b. the conduct in question was the direct result of the school’s failure to implement the student’s IEP.
4. If the team does not have sufficient data to determine if the behavior is a manifestation, the MDR can be continued to obtain that data, including new evaluations.
5. No matter the outcome of the MDR, the team must conduct a new functional behavior assessment (FBA) and create a new (or revise an existing) behavior intervention plan (BIP) to address the behavior for which the student is being disciplined.
6. The team should develop an assessment plan as part of the FBA evaluation. This plan should include a determination of target behaviors, the method of data collection, and a timeframe for completion of the assessment.

7. In order to allow for a reasonable period of data collection, the team should draft an interim BIP.

If the student's behavior is a manifestation, the student may not be removed for more than 10 cumulative days, expelled, or subject to disciplinary transfer, and must remain in the student's educational placement prior to the disciplinary incident. Such a finding does not preclude the IEP team from changing the student's placement for educational reasons in accordance with the least restrictive environment requirements of the Individuals with Disabilities Education Act.

### **Limited Exception**

There are limited circumstances where a student may be removed for more than 10 cumulative days without an MDR. School staff must contact the Director of Student Services before removing a student for more than 10 days.

A student with a disability may be transferred to an alternative educational setting for up to 45 school days without an MDR or in circumstances in which the student's conduct is a manifestation of the student's disability only if the student: 1) inflicts serious bodily harm (such as leading to a substantial risk of death), 2) brings a weapon to school, or 3) possesses, uses, sells, or solicits illegal drugs. If a school is considering this step, contact the Director of Student Services and the parent/guardian immediately. Even in an alternative setting (or during an expulsion), our district must continue to provide educational services to ensure that a student with a disability is participating in the general education curriculum and progressing on IEP goals.

## **8. Professional Development**

Our district provides professional development aimed at equipping our teachers and staff with the necessary training to effectively carry out these discipline responses, including restorative practices. Our district has a professional development plan to ensure that all staff members have the tools, skills and support that they need to implement our discipline policy. We annually review and revise our district's professional development plan based on identified needs.

In particular, our district makes reasonable efforts to provide ongoing professional development to teachers, administrators, school board members, contracted district employees, and staff on topics such as adverse consequences of school exclusion and justice system involvement, effective classroom management strategies, culturally responsive discipline, implicit bias, bullying, and developmentally appropriate disciplinary methods that promote positive and healthy school climate. All teachers, classroom staff, and other staff potentially involved in situations leading to school discipline are regularly trained in areas such as positive behavior interventions, de-escalation techniques, and restorative practices.

## 9. Data Collection and Monitoring

We employ a systematically data review process to determine overall effectiveness of our multi-tiered system of behavioral supports and to inform our discipline practices and code of conduct revisions. Additionally, we review data to determine if and where disparities exist and to identify any overuse of exclusionary discipline and adjust our practices accordingly.

## 10. Definitions

### **Bullying:**

- Any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:
  1. placing the student or students in reasonable fear of harm to the student's or students' person or property;
  2. causing a substantially detrimental effect on the student's or students' physical or mental health;
  3. substantially interfering with the student's or students' academic performance; or
  4. substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.
- Bullying is prohibited on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

### **Cyber-bullying:**

- Bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photoelectronic system, or photooptical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications.
- Includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying.
- Includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

**Expulsions:**

- The student is removed from school for more than ten days and up to two calendar years.
- “Involuntary transfers” for more than 10 days to Alternative Learning Opportunities Programs (ALOPs) and Regional Safe Schools Programs (RSSPs) also impact a student’s educational rights and students must receive the same due process protections as in expulsions.

**Long-Term Suspensions:**

- The student is removed from school for four to ten days.

**Short-Term Suspensions:**

- The student is removed from school for three days or less.

## Appendix A

### Student Behavior: Board Policy 7:190

#### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
  - a. Any illegal drug or controlled substance, or cannabis (including medical cannabis, marijuana, and hashish).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
  - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions.

The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.

- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, distributing, purchasing, selling, or offering for sale: Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
- 5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual

because of his or her duties or employment status or status as a student inside the school.

20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

### Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.



6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

## Weapons

A student who is determined to have brought one of the following objects to school, any school- sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by- case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

## Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

## Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that they: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and any involved student's parent/guardian. "School grounds" includes modes of

transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

### Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of ten school days for safety reasons.

### Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

## Appendix B

### Search and Seizure: Board Policy 7:140

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

#### School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certificated employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

#### Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

#### Notification Regarding Student Accounts or Profiles on Social Networking Websites

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

## Appendix C

### Prevention of and Response to Bullying, Intimidation, and Harassment: Board Policy 7:180

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7)

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or

4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

#### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based

views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

**Nondiscrimination Coordinator: Reference Policy 2:260**

**Complaint Managers: Reference Policy 2:260**

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
  - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.
6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.



7. A reprisal or retaliation against any person who reports an act of bullying is **prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.
12. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.
13. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
  - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
  - b. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
  - c. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
  - d. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
  - e. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified

actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).

- f. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- g. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- h. 7:310, *Restrictions on Publications; Elementary Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

**Mount Prospect School District 57**  
Teaching and Learning

**To:** Dr. Mary Gorr

**From:** Dr. Kristin Vonder Haar, Assistant Superintendent for Teaching and Learning  
Sara Tyburski, Director of Student Services

**Date:** January 20, 2022

**Re:** Information- FY22 Extended School Year (ESY) and Summer Band and Orchestra

**Executive Summary:**

The Extended School Year (ESY) program serves our students receiving special education services who require continued instruction to receive a free appropriate public education, as required by the Individuals with Disabilities Education Act. The ESY 2022 program will be held at Lions Park School, Monday through Friday, beginning July 11 and ending July 29, 2022. A parent Meet and Greet opportunity is scheduled for Wednesday, July 6, 2022. Staffing plans for ESY are dependent on student needs, which are not finalized until spring IEP meetings are complete. A staffing plan will be developed in the future.

The Emergent Bilingual Extended School Year program serves our Emergent Bilingual Learners. Grant funding will be used to support an Emergent Bilingual (EB) summer program consisting of three classes serving students in grades K-8, beginning July 11 and ending July 29, 2022. A parent Meet and Greet opportunity is scheduled for Wednesday, July 6, 2022. The summer program will involve supporting EB learners who attend classes daily, Monday through Friday.

The Summer Band and Orchestra proposed schedule is June 20-June 30 at Lincoln Middle School. Kevin Acuna and Malina Prodan schedule students for morning sessions. Lynn Atkinson, the Lincoln Middle School Head Secretary oversees student registration and fee collection.

The district is also in the process of exploring Summer Bridge programming to support students who may require additional support in the area(s) of math and literacy. A Summer Bridge program would be funded through grants. The availability and the format of Summer Bridge programming is dependent upon staffing availability.

**Background Information:**

|            | <b>ESY</b>   | <b>EB</b>   | <b>Band/Orchestra</b>  |
|------------|--|---|--|
| Days       | 15 days of instruction<br>1 meet and greet (4 hours)   | 15 days of instruction<br>1 meet and greet (4 hours)  | 9 days of instruction  |
| Grade Span | Early Learners (EC, kindergarten, and grade 1)<br>Elementary/Middle School Students (entering grades 2-8)                                      | Early Learners (kindergarten and grade 1)<br>Elementary/Middle School Students (grades 2-8)                             | Grades 6-8   |
| Hours      | Early Learners 8:45-11:15 a.m.<br>Teachers 8:30 a.m.-noon<br>Elementary/Middle School Students 8:00 a.m.-noon<br>Teachers 7:30 a.m.-12:30 p.m. | Early Learners 8:45-11:15 a.m.<br>Elementary/Middle School Students 8:00 a.m.-noon<br>All Teachers 7:30 a.m.-12:30 p.m. | 9:00 a.m. to 12:30 p.m.<br>Students scheduled into appropriate sections. |

|                | <b>ESY</b>  | <b>EB</b>                                | <b>Band/Orchestra</b>                         |
|----------------|---|--|---|
| Staff          | Administrator<br>1 Nurse<br><br>To be determined by IEPs:<br>Teachers<br>Speech Pathologist<br>Psychologist<br>Occupational Therapist<br>Instructional Assistants | 3 Teachers<br>2 Instructional Assistants | Kevin Acuna<br>Malina Prodan<br>Lynn Atkinson |
| Transportation | Provided. Number of buses and routes to be determined.  | Provided and grant funded.               | Not available.                                |

**ESY Recommendations:**

No recommendation. This is an information item.



## Board of Education

701 West Gregory Street, Mount Prospect, Illinois 60056-2296  
P (847) 394-7300 / F (847) 394-7311 / [www.d57.org](http://www.d57.org)

### **Call to Order and Roll Call**

President Eileen Kowalczyk called the Regular Business Meeting of the Board of Education of December 16, 2021, to order at 7:03 p.m. Board members present: Corrin Bennett-Kill, Kevin Bull, Jennifer Ciok, Kimberly Fay, Jennifer Kobus, and Eileen Kowalczyk. Absent: Vicki Chung

### **Public Hearing on 2021 Tax Levy**

President Kowalczyk opened the Public Hearing on the 2021 Tax Levy.

Mr. Jason Kaiz, Assistant Superintendent for Finance and Operations, briefly recapped the information presented at the November 18 Board meeting. The Levy is the amount of real estate taxes that a taxing body requests. The local tax revenue accounts for approximately 84 percent of operating revenue. He informed the Board that the total proposed levy increase over last year for the district's capped funds is 6.50% and the total recommended 2021 levy is \$28,065,00. The appropriate levy documents will be filed with Cook County on or before December 28. Mr. Kaiz stated that after the tax cap application, the final 2021 tax extension is projected to be lower than the levy request. As such, the district must submit documentation of fund reductions to coincide with the final extension. In the likely event that the 2021 levy must be reduced, he said it is recommended that 100% of the reduction be made from the Education Fund. He also said that the Cook County Clerk's Office is scheduled to levy at least \$338,000 on the district's behalf for prior year refunds per the new guidance.

President Kowalczyk asked if the Board had any questions. There was no discussion from the Board. President Kowalczyk then asked if there was anyone in the audience at Fairview who wished to address the Board regarding the Tax Levy. A member of the audience discussed selling bonds. President Kowalczyk closed the hearing at 7:14 p.m. and said the levy would be voted on later in the meeting under New Business.

### **Public Hearing on eLearning**

President Kowalczyk opened the Public Hearing on eLearning.

Dr. Kristin Vonder Haar, Assistant Superintendent for Teaching and Learning presented an eLearning plan to engage students in remote learning during emergency days or building closures. These days would consist of at least 5 hours of student engagement and may include a combination of live remote instruction and independent work. Prior to using eLearning days, the School Board must hold a public hearing and the eLearning plan must be verified by the regional office of education. All District families had the opportunity to share their preference for how emergency days will be handled in a survey that was sent on November 5, 2021. The results were 56.4% preferred eLearning days, and 43.6% preferred a traditional school closure (which would result in adding day(s) onto the school calendar). The recommendation from Administration is seeking approval to have the eLearning days for emergency school closures. Dr. Vonder Haar discussed the curriculum and special education and support systems. An eLearning committee was formed and has drafted plans and schedules for eLearning. This plan would be valid for 3 years.

President Kowalczyk asked if the Board had any questions. A Board member discussed the concerns of remote learning as compared to in-person learning. Superintendent Gorr reminded the Board this is for emergency

days as in inclement weather days. A Board member requested that language is added to the plan to define the meaning of “emergency” day. Dr. Gorr stated that specific language could be added to the eLearning plan. President Kowalczyk asked if there was anyone in the audience at Fairview who wished to address the Board regarding eLearning. A parent addressed the Board and discussed the negative effects of screen time and would like the specifics of eLearning to be outlined. The second audience member stated that she believed the district would save costs if buildings were closed for emergency days, and she asked how people would participate in eLearning if there was no power. President Kowalczyk closed the hearing at 7:56 p.m. and said the eLearning plan would be voted on later in the meeting under New Business.

### Communications

#### Board of Education

- NSSEO: No report was given
- Education Foundation: Member Ciok said she attended the December 1 meeting which was focused on the grant process and the next meeting for the Grant is February 1. The Gala could possibly be on April 9. Joe Sonnefelt attended the meeting and surprised everyone with a \$4,000 donation towards music grants.
- PTO Reports: Vice President Fay (Lincoln), Member Kobus (Westbrook), Member Bennett-Kill (Fairview), and Member Bull (Lions Park) reported on PTO meetings and events at the schools.
- Board President Report:  
President Kowalczyk
  - Toured all schools with Superintendent Gorr. It was a great experience recommending the Board to do the same.

#### Community Comments

President Kowalczyk said there were two times on the agenda for community comments. No one from the audience addressed the Board.

#### Staff Reports

- 2022-2023 Student Fees Presentation  
Mr. Jason Kaiz, Assistant Superintendent for Finance and Operations, did a presentation on student fees that will be voted on at the January meeting. Mr. Kaiz shared that fees do account for approximately 4% of revenues to our district. He said the fees for the 2022-2023 school year would remain the same. He said curriculum and Kids’ Corner fees have remained the same since 2011-12 and transportation fees since 2012-13. There has been an early registration discount in place since the 2009-10 school year and approximately 82%-85% of families take advantage of that discount. The transportation contract expenditure was \$819, 385. The transportation fees are \$375 for early registration and \$450 starting mid-June. The number of students attending Kids’ Corner this year is back up to the numbers we had in 2019/20. Board discussion included the contract length of the transportation company is the second year of a 3 year contract and appreciates that the cost has not increased for families.
- FY21 Audit Presentation  
Betsey Allen with Miller Cooper discussed the final audit. This audit will be filed by December 15 to the State Board of Education. The Board did not have any questions.
- Stimulus Funds (Esser)  
Dr. Vonder Haar gave an overview of the District’s federal funding through the Elementary and Secondary School Emergency Relief (ESSER) program. This funding is intended to help schools address the student impact of COVID-19, with allocations based on enrollment and free- and reduced lunch percentages. District 57’s allocations are as follows:
  - ESSER 1 (available through 9/30/21): \$100,310

- ESSER 2 (available through 9/30/23): \$338,163
- ESSER 3 (available through 9/30/24): \$816,918

Dr. Vonder Haar discussed the goals for these investments to have a long-term impact for District 57. Some examples are professional learning for staff, technology support such as online student subscriptions, social-emotional learning, space modification, and furniture to support social distancing, tutoring services to address learning loss, instructional materials, summer bridge program, and PPE. The District will continue to use student data to determine how to use this money to best meet student needs.

- Superintendent's Report
  - Dr. Gorr shared information on the second dose vaccination clinic held on December 13, 2021, at Westbrook School. It was a success, but we do not have plans for another clinic in the future.
  - First Read of 2022-23 School Calendar  
The calendar shows 3 institute days at the beginning of the year which is new this year. The 3rd institute day will be the staff getting trained with the social-emotional learning curriculum. Negotiations will be coming into the future, and it is possible there may be a change to this calendar. Both unions have previewed it.
  - Equity Audit Update  
Dr. Gorr shared information about the equity firm, Systemic Educational Equity, Ivette Dubiel. The next step will be compiling a District Equity Leadership Team (DELT). Dr. Gorr shared we are looking at a minimum of 25 staff members. Potentially looking at summer months for meetings to not disrupt classrooms and having staff leaving classrooms.

### Consent Agenda

President Kowalczyk said it was necessary to pull the minutes from the Consent Agenda because all members were not present at the December 2 meeting. Member Kobus reviewed the bills and said everything was in order. President Kowalczyk entertained a motion to approve the minutes. Vice President Fay, seconded by Member Bull, to approve the December 2, 2021, Open and Closed Session Minutes under Item 1 of the Consent Agenda. Roll call vote resulted as follows

Yes: Bennett-Kill, Bull, Ciok, Fay, Kowalczyk  
 No: None  
 Abstain: Kobus Motion carried.

President Kowalczyk entertained a motion and moved to approve the remaining items of the Consent Agenda. Seconded by Member Kobus, to approve the following items of the Consent Agenda

Item 2. Personnel Transactions

Approve the employment of the following ESP employee:

| <u>Name</u>  | <u>Position</u>                   | <u>Location</u> | <u>Hire Date</u> | <u>Salary</u> |
|--------------|-----------------------------------|-----------------|------------------|---------------|
| Steven Reese | Network and Operations Specialist | Admin           | 12/6/21          | \$83,000/yr   |

Item 3. Financial Reports – November 2021

Item 4. Accounts Payable Bills Totaling \$444,494.00

Roll call vote resulted as follows

Yes: Bennett-Kill, Bull, Ciok, Fay, Kobus, Kowalczyk  
 No: None Motion carried.

**Unfinished Business**

None

**Community Comments**

President Kowalczyk said this was the second time for community comments. One audience member readdressed the Board about concerns with eLearning and the language that is written on the definition of emergency closings. Dr. Gorr explained that she would add the wording that the Board approves.

**New Business**

1. Approve Resolution 211216 Authorizing Levy and Reduction of Certain Fund Levies for the 2020 Levy Year

President Kowalczyk said Mr. Kaiz, Assistant Superintendent for Finance and Operations, presented information on the tax levy earlier in the meeting. She asked if the Board had any questions but there were none. She entertained a motion to approve the levy and Member Kobus motioned, seconded by Vice President Fay, to:

- 1) Approve the Certificate of Tax Levy for the 2021 Tax Levy
- 2) Approve the Truth in Taxation Certificate of Compliance; and
- 3) Approve Resolution 211216 Authorizing Reduction of Certain Fund Levies for the 2021 Levy Year.

Roll call vote resulted as follows

Yes: Bennett-Kill, Bull, Ciok, Kobus, Fay, Kowalczyk  
No: None Motion carried.

2. Approve eLearning Plan

Roll call vote resulted as follows

Yes: Bennett-Kill, Bull, Ciok, Kobus, Fay, Kowalczyk  
No: Bull Motion carried.

**Board Discussion**

No additional discussion was needed

**Closed Session**

President Kowalczyk said there was a need to go into closed session for security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students staff, the public, or public property. 5ILCS. Member Bull moved, seconded by Vice President Fay, to move into closed session.

Yes: Bennett-Kill, Bull, Ciok. Fay, Kobus, Kowalczyk  
No: None  
Absent: Chung Motion carried and the Board convened into closed session at 9:17 p.m.



**Regular Session**

Member Kobus made a motion, seconded by Member Bennett-Kill, to return to open session. All members present voted yes and the Board reconvened into open session at 10:04 p.m.

**Adjournment**

There being no further business to come before the Board, President Kowalczyk entertained a motion to adjourn the meeting. Member Ciok moved, seconded by Vice President Fay, to adjourn the meeting. Roll call vote resulted as follows

Yes: Bennett-Kill, Bull, Ciok, Fay, Kobus, Kowalczyk

No: None Motion carried and the meeting adjourned at 10:05 p.m.

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Roberta Flack, Secretary

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Eileen B. Kowalczyk, President

Date of approval: January 20, 2022



## Mount Prospect School District 57 Board of Education

### PERSONNEL TRANSACTIONS

**January 20, 2022**

POLICY REFERENCE 5:30

That the Board of Education approves the employment of the following ESP individual:

| <u>Name</u>    | <u>Position</u>         | <u>Location</u> | <u>Hire Date</u> | <u>Salary</u> |
|----------------|-------------------------|-----------------|------------------|---------------|
| Colleen Warner | Instructional Assistant | Lions Park      | 01/10/22         | \$16.42/hr    |

That the Board of Education accepts the resignation of the following ESP employees:

| <u>Name</u>      | <u>Position</u>               | <u>Location</u> | <u>Effective Date</u> |
|------------------|-------------------------------|-----------------|-----------------------|
| Sylwia Engquist  | Building Technology Assistant | Lions Park      | 12/27/21              |
| Cristina Jimenez | Health Clerical Assistant     | Lincoln         | 01/02/22              |

## **MOUNT PROSPECT SCHOOL DISTRICT 57**

### **Monthly Financial Report January 2022**

**Fund Balance Report  
Treasurer's Report  
Revenue Report  
Expenditure Report  
Cash and Investment Summary  
Payroll Ratification  
Accounts Payable Ratification**

**Jason Kaiz**  
Assistant Superintendent  
for Finance and Operations/CSBO

**Nick Honcharuk**  
Accounting Coordinator

# Mount Prospect School District 57

## Fund Balance Report

December 2021

### Board Funds

| Fund         | Description              | Unaudited            | YTD                  | YTD                  | YTD         | Fund                 |
|--------------|--------------------------|----------------------|----------------------|----------------------|-------------|----------------------|
|              |                          | Fund Balance         | Revenues             | Expenditures         | Transfers   | Balance              |
|              |                          | 7/1/2021             |                      |                      |             | 12/31/2021           |
| 10           | Educational              | \$ 5,499,850         | 11,976,824           | 9,969,475            | \$ -        | \$ 7,507,199         |
| 20           | Operations & Maintenance | 4,807,280            | 2,227,460            | 1,065,237            | -           | 5,969,503            |
| 30           | Debt Service             | 1,504,726            | 399,585              | 631,021              | -           | 1,273,290            |
| 40           | Transportation           | 687,838              | 501,517              | 210,460              | -           | 978,895              |
| 50           | I.M.R.F.                 | 115,115              | 122,465              | 166,038              | -           | 71,542               |
| 51           | Social Security          | (17,610)             | 194,793              | 206,837              | -           | (29,654)             |
| 60           | Capital Projects         | (4,200,564)          | (2) **               | 1,523,434            | -           | (5,724,000)          |
| 70           | Working Cash             | 3,025,893            | 165,781              | (10) **              | -           | 3,191,684            |
| <b>Total</b> |                          | <b>\$ 11,422,528</b> | <b>\$ 15,588,423</b> | <b>\$ 13,772,492</b> | <b>\$ -</b> | <b>\$ 13,238,459</b> |

### Activity Fund

| Account      | Description             | Balance          | YTD           | YTD           | YTD       | Account          |
|--------------|-------------------------|------------------|---------------|---------------|-----------|------------------|
|              |                         | 7/1/2021         | Revenues      | Expenditures  | Transfers | Balance          |
|              |                         |                  |               |               |           | 12/31/2021       |
| 100          | Education Foundation    | \$ 2,510         | 18,536        | 21,046        | \$ -      | \$ -             |
| 300          | Fairview Clearing       | 9,951            | 21,942        | 25,212        | -         | \$ 6,682         |
| 400          | Lincoln Clearing        | 18,662           | 9,166         | 7,240         | -         | \$ 20,588        |
| 500          | Lions Park Clearing     | 7,478            | 324           | 1,633         | -         | \$ 6,170         |
| 600          | Westbrook Clearing      | 17,665           | 1,126         | 10,655        | -         | \$ 8,136         |
| *****        | Covid-19 Fund Donations | 3,128            | 5,686         | 4,605         | -         | \$ 4,209         |
| <b>Total</b> |                         | <b>\$ 59,394</b> | <b>56,781</b> | <b>70,389</b> |           | <b>\$ 45,786</b> |

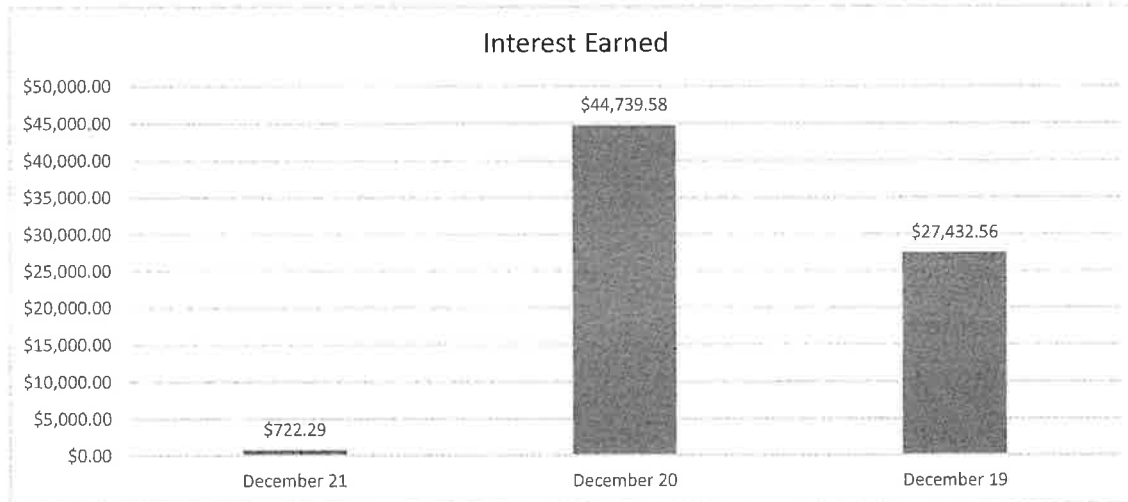
# Mount Prospect School District 57

## Treasurer's Report

December 2021

| Institution                         | Type                    | Yield | Value                |
|-------------------------------------|-------------------------|-------|----------------------|
| BMO-Harris Bank                     | Collateral MMA          | 0.08% | \$ 548,297           |
| Fifth Third Bank (fka MB Financial) | Collateral MMA          | 0.05% | \$ 1,042,193         |
| PMA                                 | Collateral SDA/FDIC MMA | 0.02% | \$ 9,606,551         |
| IL Funds                            | LGIP                    | 0.02% | \$ 2,171,879         |
| <b>Total:</b>                       |                         |       | <b>\$ 13,368,919</b> |

### Monthly Interest Earned:



# Mount Prospect School District 57

## Revenue Report December 2021

| Source                   | Source Description                   | Budget               | Activity             | Balance              | % of budget remaining |               |
|--------------------------|--------------------------------------|----------------------|----------------------|----------------------|-----------------------|---------------|
|                          |                                      |                      |                      |                      | 2022 YTD              | 2021 YTD      |
| 11XX                     | Property Taxes                       | \$ 27,121,812        | \$ 12,725,050        | \$ 14,396,762        | 53.1%                 | 56.15%        |
| 1230                     | CPPR Taxes                           | 512,000              | 413,734              | 98,266               | 19.2%                 | 40.90%        |
| 13XX                     | Summer School Tuition                | 6,000                | -                    | 6,000                | 100.0%                | 100.00%       |
| 1411                     | Transportation Fees                  | 281,000              | 290,056              | (9,056)              | -3.2%                 | 118.96%       |
| 1510                     | Interest Earnings                    | 170,500              | 14,103               | 156,397              | 91.7%                 | 44.92%        |
| 1611                     | Food Service Fees                    | 200                  | (171)                | 371                  | 185.5%                | 80.27%        |
| 1720                     | Activity Fees                        | 95,100               | 86,382               | 8,718                | 9.2%                  | 83.67%        |
| 1811                     | Instruction Fees                     | 256,000              | 247,805              | 8,195                | 3.2%                  | 0.45%         |
| 1910                     | Facility Rentals                     | -                    | -                    | -                    | 0.0%                  | 0.00%         |
| 1920                     | Donations                            | 100                  | -                    | 100                  | 100.0%                | 100.00%       |
| 1950                     | Refund of PY Expenditures            | 30,000               | 59,516               | (29,516)             | -98.4%                | 37.24%        |
| 1960                     | TIF Revenue                          | 21,000               | -                    | 21,000               | 100.0%                | -21.75%       |
| 1993                     | Kids' Corner & Circle of Friends     | 675,000              | 356,552              | 318,448              | 47.2%                 | 90.71%        |
| 1999                     | Other Local Revenues                 | 50,100               | 31,474               | 18,626               | 37.2%                 | 66.12%        |
| <b>Sub-Total Local</b>   |                                      | <b>\$ 29,218,812</b> | <b>\$ 14,224,501</b> | <b>\$ 14,994,311</b> | <b>51.3%</b>          | <b>56.83%</b> |
| 3001                     | Evidence Based Funding Formula (GSA) | 2,000,000            | 933,350              | 1,066,650            | 53.3%                 | 54.55%        |
| 31XX                     | Special Education                    | 25,000               | -                    | 25,000               | 100.0%                | 89.46%        |
| 3305                     | Bilingual Education                  | 15,000               | -                    | 15,000               | 100.0%                | 100.00%       |
| 3360                     | Food Service                         | 400                  | 82                   | 318                  | 79.6%                 | 46.22%        |
| 35XX                     | Transportation                       | 43,500               | 3,677                | 39,823               | 91.5%                 | 56.72%        |
| 3780                     | Library Grant                        | 1,978                | 302                  | 1,676                | 84.7%                 | -4.72%        |
| <b>Sub-Total State</b>   |                                      | <b>\$ 2,085,878</b>  | <b>\$ 937,410</b>    | <b>\$ 1,148,468</b>  | <b>55.1%</b>          | <b>55.70%</b> |
| 42XX                     | Food Service                         | 900                  | 63,288               | (62,388)             | -6932.0%              | 98.55%        |
| 4300                     | Title I                              | 114,496              | 14,290               | 100,206              | 87.5%                 | -19.10%       |
| 4500                     | ESSER II and III                     | 1,155,081            | 82,060               |                      |                       |               |
| 46XX                     | Special Education                    | 601,874              | 183,789              | 418,085              | 69.5%                 | 48.61%        |
| 4800                     | Stimulus Programs                    |                      | 31,176               | 1,123,905            | 97.3%                 | 100.00%       |
| 4909                     | Title III                            | 19,316               | 12,759               | 6,557                | 33.9%                 | 100.00%       |
| 4932                     | Title II                             | 43,540               | 4,245                | 39,295               | 90.3%                 | 35.64%        |
| 49XX                     | Medicaid Matching                    | 70,000               | 34,905               | 35,095               | 50.1%                 | 62.24%        |
| 4999                     | Cares Act / Emergency relief fund    | -                    | -                    | -                    | 0.0%                  | 0.00%         |
| <b>Sub-Total Federal</b> |                                      | <b>\$ 2,005,207</b>  | <b>\$ 426,511</b>    | <b>\$ 1,660,756</b>  | <b>82.8%</b>          | <b>50.01%</b> |
| <b>Total</b>             |                                      | <b>\$ 33,309,897</b> | <b>\$ 15,588,423</b> | <b>\$ 17,803,534</b> | <b>53.4%</b>          | <b>56.54%</b> |

# Mount Prospect School District 57

## Expenditure Report December 2021

| Function     | Program Name                            | Budget               | Activity            | Balance              | % of budget remaining |              |
|--------------|---|----------------------|---------------------|----------------------|-----------------------|--------------|
|              |   |                      |                     |                      | 2022 YTD              | 2021 YTD     |
| 1000         | Mentoring Stipend                       | \$ 21,548            | \$12,374            | \$ 9,174             | 42.6%                 | -32.9%       |
| 11XX         | Regular Programs                        | 12,475,065           | \$4,332,547         | \$ 8,142,518         | 65.3%                 | 48.7%        |
| 1200         | Special Education Programs              | 4,440,659            | \$1,412,530         | \$ 3,028,129         | 68.2%                 | 53.8%        |
| 1500         | Interscholastic Programs                | 145,127              | \$34,591            | \$ 110,536           | 76.2%                 | 90.6%        |
| 1600         | Summer School Programs                  | 16,500               | \$2,397             | \$ 14,103            | 85.5%                 | 24.5%        |
| 1800         | Bilingual Programs                      | 333,795              | \$125,846           | \$ 207,949           | 62.3%                 | 52.6%        |
| 2110         | Social Worker                           | 448,825              | \$148,448           | \$ 300,377           | 66.9%                 | 51.1%        |
| 2130         | Health Services                         | 460,638              | \$176,491           | \$ 284,147           | 61.7%                 | 57.0%        |
| 2140         | Psychological Services                  | 247,454              | \$84,071            | \$ 163,383           | 66.0%                 | 51.3%        |
| 2150         | Speech & Audiology Services             | 717,007              | \$240,614           | \$ 476,393           | 66.4%                 | 50.4%        |
| 2190         | Other Support Services - Pupils         | 181,748              | \$72,428            | \$ 109,320           | 60.1%                 | 98.3%        |
| 2210         | Improvement of Instruction Services     | 571,207              | \$215,898           | \$ 355,309           | 62.2%                 | 57.4%        |
| 2220         | Educational Media Services              | 433,248              | \$156,181           | \$ 277,067           | 64.0%                 | 53.0%        |
| 2230         | Assessment and Testing                  | 45,000               | \$43,098            | \$ 1,902             | 4.2%                  | 13.6%        |
| 2310         | Board of Education Services             | 187,450              | \$83,949            | \$ 103,501           | 55.2%                 | 65.8%        |
| 2320         | Executive Administration Services       | 393,419              | \$203,097           | \$ 190,322           | 48.4%                 | 50.4%        |
| 2330         | Special Area Administrative Services    | 237,437              | \$127,157           | \$ 110,280           | 46.4%                 | 40.8%        |
| 236X         | Insurances                              | 201,000              | \$176,285           | \$ 24,715            | 12.3%                 | 49.5%        |
| 2410         | Office of Principal Services            | 1,710,797            | \$918,649           | \$ 792,148           | 46.3%                 | 49.1%        |
| 2510         | Direction of Business Support Services  | 309,868              | \$161,496           | \$ 148,372           | 47.9%                 | 47.8%        |
| 2520         | Fiscal Services                         | 318,917              | \$174,533           | \$ 144,384           | 45.3%                 | 54.1%        |
| 2530         | Construction Services                   | 3,000,000            | \$1,523,434         | \$ 1,476,566         | 49.2%                 | 22.1%        |
| 2540         | O&M of Plant Services                   | 2,500,556            | \$1,123,026         | \$ 1,377,530         | 55.1%                 | 56.9%        |
| 2550         | Pupil Transportation Services           | 757,800              | \$210,460           | \$ 547,340           | 72.2%                 | 83.8%        |
| 2560         | Food Services                           | 170,650              | \$56,500            | \$ 114,150           | 66.9%                 | 45.9%        |
| 2570         | Internal Services                       | 47,100               | \$7,285             | \$ 39,815            | 84.5%                 | 52.1%        |
| 2620         | Research and Development                | 5,000                | \$0                 | \$ 5,000             | 100.0%                | 63.0%        |
| 2630         | Information Services (Public Relations) | 35,000               | \$16,109            | \$ 18,891            | 54.0%                 | 49.5%        |
| 2640         | Staff Services (Human Resources)        | 217,125              | \$158,449           | \$ 58,676            | 27.0%                 | 30.3%        |
| 2660         | Data Processing Services (Technology)   | 1,359,020            | \$745,237           | \$ 613,783           | 45.2%                 | 31.8%        |
| 3000         | Child Care Services                     | 334,239              | \$109,928           | \$ 224,311           | 67.1%                 | 58.8%        |
| 4120         | Payments for Special Education Programs | 443,344              | \$288,361           | \$ 154,983           | 35.0%                 | 51.3%        |
| 5XXX         | Debt Services                           | 789,600              | \$631,020           | \$ 158,580           | 20.1%                 | 19.2%        |
| 8190         | Other Transfers                         | 0                    | \$0                 | \$ -                 | 0.0%                  | 0.00%        |
| <b>Total</b> |   | <b>\$ 33,556,143</b> | <b>\$13,772,492</b> | <b>\$ 19,783,651</b> | <b>59.0%</b>          | <b>47.6%</b> |

# Mount Prospect School District 57

## Cash and Investment Summary December 2021

### Board Accounts

| <b>Bank</b>       | <b>Description</b>                 | <b>Ending Balance</b> |
|-------------------|------------------------------------|-----------------------|
| Various           | Investments per Treasurer's Report | \$ 13,368,919         |
| Huntington Bank   | Imprest Account                    | \$ 5,000              |
| Illinois National | E-Pay Settlement Account           | \$ 5,000              |
| Huntington Bank   | Board Account                      | \$ 929,555            |
| Huntington Bank   | Payroll Account                    | \$ -                  |
|                   | <b>Total</b>                       | <b>\$ 14,308,474</b>  |

### Activity Account

| <b>Bank</b>     | <b>Description</b> | <b>Ending Balance</b> |
|-----------------|--------------------|-----------------------|
| Huntington Bank | Activity Account   | \$ 48,780             |
|                 | <b>Total</b>       | <b>\$ 48,780</b>      |



# Mount Prospect School District 57

## Payroll Ratification December 2021

|                      | <u>Fund</u>                          | <u>Amounts</u>             |
|----------------------|--------------------------------------|----------------------------|
| <b>Salaries</b>      | Educational                          | \$ 723,746                 |
|                      | Operations & Maintenance             | \$ 172,884                 |
|                      | 12/10/2021 Salary                    | <u>\$ 896,630</u>          |
| <b>Benefits</b>      | Educational                          | \$ 38,917                  |
|                      | Operations & Maintenance             | \$ 6,376                   |
|                      | Municipal Retirement/Social Security | \$ 37,297                  |
|                      | 12/10/2021 Benefits                  | <u>\$ 82,590</u>           |
|                      | 12/10/2021 Total                     | <u>\$ 979,220</u>          |
| <b>Salaries</b>      | Educational                          | \$ 720,928                 |
|                      | Operations & Maintenance             | \$ 173,057                 |
|                      | 12/17/2021 Salary                    | <u>\$ 893,985</u>          |
| <b>Benefits</b>      | Educational                          | \$ 46,135                  |
|                      | Operations & Maintenance             | \$ 6,376                   |
|                      | Municipal Retirement/Social Security | \$ 37,252                  |
|                      | 12/17/2021 Benefits                  | <u>\$ 89,762</u>           |
|                      | 12/17/2021 Total                     | <u>\$ 983,747</u>          |
| <b>Payroll Total</b> |                                      | <u><u>\$ 1,962,967</u></u> |

# Mount Prospect School District 57

## Accounts Payable Ratification

December 2021

| <u>Fund</u>                          | <u>Amounts</u>                     |
|--------------------------------------|------------------------------------|
| Educational                          | \$ 322,811.75                      |
| Operations & Maintenance             | \$ 90,911.23                       |
| Debt Services                        | \$ -                               |
| Transportation                       | \$ 4,288.17                        |
| Municipal Retirement/Social Security | \$ -                               |
| Capital Projects                     | \$ 24,979.77                       |
| Working Cash                         | \$ -                               |
| Tort                                 | \$ -                               |
| Activity Account                     | \$ 1,503.08                        |
| Fire Prevention & Safety             | \$ -                               |
| <b>Accounts Payable Total</b>        | <b><u><u>\$ 444,494.00</u></u></b> |

## **MOUNT PROSPECT SCHOOL DISTRICT 57**

### **Accounts Payable Bills January 20, 2022**

In accordance with Board Policy 4:50 Operational Services–Payment Procedures, this order authorizes administration to pay the following accounts payable bills totaling \$447,366.49 as approved at the Board of Education meeting held on the date referenced above.

Reviewed by: \_\_\_\_\_  
Board of Education Member

Approved by: \_\_\_\_\_  
Board of Education President

Attested by: \_\_\_\_\_  
Board of Education Secretary

| CHECK NUMBER | CHECK DATE | VENDOR               | INVOICE NUMBER | ACCOUNT LEVEL DESCRIPTION    | AMOUNT   |
|--------------|------------|----------------------|----------------|------------------------------|----------|
| 555235       | 01/20/2022 | AGIREPAIR, INC.      | 1611047        | ESSER III - SUPPLIES         | 7,840.00 |
| 555236       | 01/20/2022 | ALARM DETECTION SYST | 99552-1053     | O&M-SECURITY SERVICES        | 7,200.00 |
| 555236       | 01/20/2022 | ALARM DETECTION SYST | SI-562352      | O&M-SECURITY SERVICES        | 234.00   |
| 555236       | 01/20/2022 | ALARM DETECTION SYST | SI-563181      | O&M-SECURITY SERVICES        | 10.50    |
| 555237       | 01/20/2022 | APPLEWOOD CENTERS, I | R001856        | SP ED-PRIVATE TUITION        | 5,301.76 |
| 555238       | 01/20/2022 | ARLINGTON POWER EQUI | 102089         | O&M-EQUIPMENT REPAIR         | 262.97   |
| 555238       | 01/20/2022 | ARLINGTON POWER EQUI | 103114         | O&M-EQUIPMENT REPAIR         | 336.07   |
| 555239       | 01/20/2022 | AURORA EDUCATIONAL T | MP-00246       | TECH-DISTRICT LICENSES       | 768.00   |
| 555240       | 01/20/2022 | BALLARD & TIGHE INC  | 0165362-IN     | ESSER III - SUPPLIES         | 864.60   |
| 555241       | 01/20/2022 | BRUNNING, KELLY      | 010622         | HEALTH-DUES & FEES FV        | 100.00   |
| 555242       | 01/20/2022 | CAPTUREPOINT         | SI-83746       | KIDS CORNER-PURCH SERVICES   | 6,245.00 |
| 555243       | 01/20/2022 | CDW-G                | P846228        | ESSER III - SUPPLIES         | 5,019.00 |
| 555244       | 01/20/2022 | CHICAGO DISTRIBUTION | 11074869       | LRC-SUPPLIES LN              | 79.02    |
| 555244       | 01/20/2022 | CHICAGO DISTRIBUTION | 11074864       | LRC-SUPPLIES LN              | 205.82   |
| 555244       | 01/20/2022 | CHICAGO DISTRIBUTION | B011084804     | LRC-SUPPLIES LN              | 77.21    |
| 555244       | 01/20/2022 | CHICAGO DISTRIBUTION | 11069158       | LRC-SUPPLIES LN              | 275.22   |
| 555245       | 01/20/2022 | CONSTELLATION NEW EN | 3361157-LP     | O&M-NATURAL GAS LP           | 1,448.91 |
| 555245       | 01/20/2022 | CONSTELLATION NEW EN | 3361157-FV     | O&M-NATURAL GAS FV           | 1,582.98 |
| 555245       | 01/20/2022 | CONSTELLATION NEW EN | 3361157-LN     | O&M-NATURAL GAS LN           | 1,282.46 |
| 555245       | 01/20/2022 | CONSTELLATION NEW EN | 3361157-LN     | O&M-NATURAL GAS LN           | 149.42   |
| 555245       | 01/20/2022 | CONSTELLATION NEW EN | 3361157-LN     | O&M-NATURAL GAS MNT          | 1,340.16 |
| 555245       | 01/20/2022 | CONSTELLATION NEW EN | 3361157-AD     | O&M-NATURAL GAS ADM          | 303.80   |
| 555245       | 01/20/2022 | CONSTELLATION NEW EN | 3361157-WB     | O&M-NATURAL GAS WB           | 761.98   |
| 555246       | 01/20/2022 | DAILY HERALD - PADDO | 010622         | INTL SVCS-CONTRACT SRVCS     | 173.60   |
| 555247       | 01/20/2022 | DELTA EDUCATION      | 2025018164     | REG-SUPPLIES C&I             | 1,541.00 |
| 555247       | 01/20/2022 | DELTA EDUCATION      | 3025001895     | REG-SUPPLIES C&I             | 1,883.02 |
| 555248       | 01/20/2022 | DEMCO INC            | 7050547        | LRC-SUPPLIES WB              | 324.51   |
| 555249       | 01/20/2022 | FOLLETT SCHOOL SOLUT | 327266         | LRC-SUPPLIES LN              | 1,688.58 |
| 555250       | 01/20/2022 | GARAVENTA USA INC    | 51818          | O&M-ELEVATOR/LIFT SERVICES   | 530.00   |
| 555251       | 01/20/2022 | GARVEY`S OFFICE PROD | PINV217575     | O&M-BUILDING SUPPLIES        | 492.22   |
| 555251       | 01/20/2022 | GARVEY`S OFFICE PROD | PINV217484     | O&M-BUILDING SUPPLIES        | 109.35   |
| 555251       | 01/20/2022 | GARVEY`S OFFICE PROD | PINV217904     | PPE                          | 13.90    |
| 555252       | 01/20/2022 | GENERAL MECHANICAL   | SI2145917      | O&M-HVAC CONTRACTED SERVICES | 1,377.36 |
| 555252       | 01/20/2022 | GENERAL MECHANICAL   | SI2145302      | O&M-HVAC CONTRACTED SERVICES | 2,682.20 |
| 555253       | 01/20/2022 | HAND2MIND            | 60376972       | ESSER III - SUPPLIES         | 178.47   |
| 555254       | 01/20/2022 | HEARTLAND BUSINESS S | 483656-H       | TECH-DISTRICT LICENSES       | 179.13   |
| 555254       | 01/20/2022 | HEARTLAND BUSINESS S | 487084-H       | TECH-CONTRACTED SERVICES     | 1,147.06 |
| 555255       | 01/20/2022 | HEINEMANN            | 7393908        | ESSER III - SUPPLIES         | 379.50   |
| 555256       | 01/20/2022 | ILLINOIS STATE UNIVE | 52602          | C&I-PROFESSIONAL DEVELOPMENT | 228.00   |
| 555256       | 01/20/2022 | ILLINOIS STATE UNIVE | 52572          | C&I-PROFESSIONAL DEVELOPMENT | 268.00   |
| 555257       | 01/20/2022 | ILLINOIS DEPT OF INN | T2211473       | TECH-CONTRACTED SERVICES     | 25.00    |
| 555258       | 01/20/2022 | INTEGRATED SYSTEMS C | 0720568        | FISCAL SVCS-CONTRACTED SVCS  | 630.00   |
| 555258       | 01/20/2022 | INTEGRATED SYSTEMS C | 0721233        | FISCAL SVCS-CONTRACTED SVCS  | 630.00   |
| 555259       | 01/20/2022 | INTRADO LIFE & SAFET | 6056374        | TECH-DISTRICT LICENSES       | 300.00   |
| 555260       | 01/20/2022 | JOHNSON CONTROLS     | 36747575       | O&M-FIRE PROTECTION SERVICES | 261.23   |
| 555260       | 01/20/2022 | JOHNSON CONTROLS     | 36747573       | O&M-FIRE PROTECTION SERVICES | 261.23   |
| 555260       | 01/20/2022 | JOHNSON CONTROLS     | 36747574       | O&M-FIRE PROTECTION SERVICES | 261.23   |
| 555260       | 01/20/2022 | JOHNSON CONTROLS     | 36747576       | O&M-FIRE PROTECTION SERVICES | 261.23   |
| 555260       | 01/20/2022 | JOHNSON CONTROLS     | 36747617       | O&M-FIRE PROTECTION SERVICES | 261.23   |
| 555261       | 01/20/2022 | JOHNSON CONTROLS FIR | 88397368       | O&M-FIRE PROTECTION SERVICES | 922.16   |
| 555262       | 01/20/2022 | JOURNAL & TOPICS NEW | 187100         | FISCAL SVCS-CONTRACTED SVCS  | 1,000.00 |
| 555262       | 01/20/2022 | JOURNAL & TOPICS NEW | 187002         | FISCAL SVCS-CONTRACTED SVCS  | 285.00   |
| 555263       | 01/20/2022 | JW PEPPER MUSIC (ONL | 363805078      | REG-SUPPLIES LP              | 151.89   |
| 555264       | 01/20/2022 | LAMBERT, ALISON      | 010622         | SP ED-CONTRACT SVRCS         | 800.00   |
| 555265       | 01/20/2022 | LANGUAGE LINE SERVIC | 10401334       | BILINGUAL-CONTRACT SVRCS     | 377.71   |
| 555265       | 01/20/2022 | LANGUAGE LINE SERVIC | 10421266       | BILINGUAL-CONTRACT SVRCS     | 374.30   |

| CHECK NUMBER | CHECK DATE | CHECK VENDOR         | INVOICE NUMBER | ACCOUNT LEVEL DESCRIPTION      | AMOUNT    |
|--------------|------------|----------------------|----------------|--------------------------------|-----------|
| 555266       | 01/20/2022 | LEARNING A-Z         | 4748466        | ESSER III - SUPPLIES           | 295.00    |
| 555267       | 01/20/2022 | MACGILL & CO, WILLIA | IN0779560      | HEALTH-SUPPLIES FV             | 179.08    |
| 555268       | 01/20/2022 | MCGRAW-HILL SCHOOL E | 1205773670     | REG-SUPPLIES WB                | 186.06    |
| 555268       | 01/20/2022 | MCGRAW-HILL SCHOOL E | 1180912020     | REG-SUPPLIES WB                | 517.58    |
| 555268       | 01/20/2022 | MCGRAW-HILL SCHOOL E | 1205768530     | REG-SUPPLIES WB                | -159.39   |
| 555269       | 01/20/2022 | NCS PEARSON, INC     | 16567437       | SP ED-SUPPLIES                 | 117.00    |
| 555270       | 01/20/2022 | NELCO                | 7652662        | FISCAL SVCS-SUPPLIES           | 310.00    |
| 555271       | 01/20/2022 | NEXTERA ENERGY (FKA  | 5081752570     | O&M-ELECTRIC LP                | 4,972.44  |
| 555271       | 01/20/2022 | NEXTERA ENERGY (FKA  | 5081752570     | O&M-ELECTRIC ADM/FV            | 8,208.84  |
| 555271       | 01/20/2022 | NEXTERA ENERGY (FKA  | 5081752570     | O&M-ELECTRIC LN                | 6,488.42  |
| 555271       | 01/20/2022 | NEXTERA ENERGY (FKA  | 5081752570     | O&M-ELECTRIC WB                | 5,090.68  |
| 555272       | 01/20/2022 | NICHOLAS & ASSOCIATE | 6532           | CAPITAL IMPROVEMENTS - PAY APP | 435.39    |
| 555272       | 01/20/2022 | NICHOLAS & ASSOCIATE | 010722         | CAPITAL IMPROVEMENTS - PAY APP | 36,731.00 |
| 555273       | 01/20/2022 | NORTHWEST ELECTRICAL | 17522575       | O&M-BUILDING SUPPLIES          | 28.00     |
| 555274       | 01/20/2022 | NORTHWEST COMMUNITY  | N-57-40        | SP ED-HOME/HOSPITAL TUTORS     | 215.00    |
| 555275       | 01/20/2022 | NSSEO                | 8421           | TRANS-SP ED OUT-OF-DIST ROUTES | 1,110.00  |
| 555275       | 01/20/2022 | NSSEO                | 8413           | NSSEO-TECH ASST to DISTRICT    | 23,262.88 |
| 555275       | 01/20/2022 | NSSEO                | 8441           | TRANS-SP ED OUT-OF-DIST ROUTES | 1,543.99  |
| 555276       | 01/20/2022 | PEERLESS NETWORK, IN | 480940         | TECH-DATA LINES                | 6,947.30  |
| 555277       | 01/20/2022 | PERMA-BOUND          | 1905524-00     | LRC-SUPPLIES LN                | 652.55    |
| 555277       | 01/20/2022 | PERMA-BOUND          | 1905524-01     | LRC-SUPPLIES LN                | 114.75    |
| 555277       | 01/20/2022 | PERMA-BOUND          | 1899372-00     | LRC-SUPPLIES LN                | 649.43    |
| 555277       | 01/20/2022 | PERMA-BOUND          | 1899372-01     | LRC-SUPPLIES LN                | 210.07    |
| 555278       | 01/20/2022 | PIONEER VALLEY BOOKS | I221096        | ESSER III - SUPPLIES           | 10,057.50 |
| 555279       | 01/20/2022 | PRECISION CONTROL SY | 43236          | O&M-HVAC MAINTENANCE CONTRACTS | 4,125.00  |
| 555280       | 01/20/2022 | QUEST FOOD           | IN111752       | FOOD SVCS- FOOD PROCESSING     | 58,074.57 |
| 555281       | 01/20/2022 | REDWOOD LITERACY, LL | INV-00651      | SP ED-CONTRACT SVRCS           | 1,365.00  |
| 555281       | 01/20/2022 | REDWOOD LITERACY, LL | INV-00652      | SP ED-CONTRACT SVRCS           | 1,260.00  |
| 555282       | 01/20/2022 | ROJAS, GLORIA        | 2              | SP ED-CONTRACT SVRCS           | 700.00    |
| 555283       | 01/20/2022 | SABATELLO TREE CARE  | 14823          | O&M-LANSDCAPING SERVICES       | 1,500.00  |
| 555284       | 01/20/2022 | SAVVAS LEARNING COMP | 4026544704     | ESSER III - SUPPLIES           | 587.97    |
| 555285       | 01/20/2022 | SCHOLASTIC INC       | 34783767       | ESSER III - SUPPLIES           | 4,937.64  |
| 555285       | 01/20/2022 | SCHOLASTIC INC       | 35427438       | ESSER III - SUPPLIES           | 4,937.70  |
| 555286       | 01/20/2022 | SOUND INCORPORATED   | R176480        | O&M-INTERCOM/CLOCK SERVICES    | 1,500.00  |
| 555286       | 01/20/2022 | SOUND INCORPORATED   | R176478        | O&M-INTERCOM/CLOCK SERVICES    | 1,500.00  |
| 555286       | 01/20/2022 | SOUND INCORPORATED   | R176468        | O&M-INTERCOM/CLOCK SERVICES    | 546.00    |
| 555287       | 01/20/2022 | SOUTH SIDE CONTROL S | S100734048     | O&M-HVAC SUPPLIES              | 722.28    |
| 555287       | 01/20/2022 | SOUTH SIDE CONTROL S | S100739067     | O&M-HVAC SUPPLIES              | 148.48    |
| 555287       | 01/20/2022 | SOUTH SIDE CONTROL S | S100739350     | O&M-HVAC SUPPLIES              | 1,240.80  |
| 555287       | 01/20/2022 | SOUTH SIDE CONTROL S | S100739414     | O&M-HVAC SUPPLIES              | 148.48    |
| 555288       | 01/20/2022 | SUBURBAN SCHOOL COOP | 010522         | LIAB/PROPERTY INSURANCE        | 15,965.00 |
| 555289       | 01/20/2022 | THE LIBRARY STORE    | 539333         | REG-SUPPLIES LP                | 240.71    |
| 555290       | 01/20/2022 | THRIVE THERAPIES IL  | 00008          | SP ED-CONTRACT SVRCS           | 800.00    |
| 555291       | 01/20/2022 | TOWNSHIP HIGH SCHOOL | 010622         | SUP SVCS-CONTRACT SRVC LN GRAD | 962.83    |
| 555292       | 01/20/2022 | UNITE PRIVATE NETWOR | SI-21-0308     | TECH-DATA LINES                | 6,495.00  |
| 555292       | 01/20/2022 | UNITE PRIVATE NETWOR | SI-22-0011     | TECH-DATA LINES                | 6,495.00  |
| 555293       | 01/20/2022 | VILLAGE OF MOUNT PRO | 2021-00240     | O&M-VEHICLE GAS                | 338.82    |
| 555293       | 01/20/2022 | VILLAGE OF MOUNT PRO | 2021-00490     | HEALTH-PROF DVLPMT             | 1,980.00  |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | 5120008-0      | O&M-CLEANING SUPPLIES WB       | 80.00     |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | 5115804-0      | O&M-CLEANING SUPPLIES WB       | 47.20     |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | IN416561       | O&M-EQUIPMENT REPAIR           | 367.85    |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | 5125709-0      | FISCAL SVCS-SUPPLIES           | 15.24     |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | 5112513-2      | O&M-CLEANING SUPPLIES FV       | 45.91     |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | 5115804-1      | O&M-CLEANING SUPPLIES WB       | 229.55    |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | 5123049-0      | O&M-BUILDING SUPPLIES          | 61.34     |
| 555294       | 01/20/2022 | WAREHOUSE DIRECT     | C5123049-0     | O&M-BUILDING SUPPLIES          | -23.47    |

| CHECK CHECK       |             |                  | INVOICE       | ACCOUNT LEVEL         |               |
|-------------------|-------------|------------------|---------------|-----------------------|---------------|
| <u>NUMBER</u>     | <u>DATE</u> | <u>VENDOR</u>    | <u>NUMBER</u> | <u>DESCRIPTION</u>    | <u>AMOUNT</u> |
| 555294            | 01/20/2022  | WAREHOUSE DIRECT | 5096848-0     | PNPL SVCS-SUPPLIES LP | 320.04        |
| 555295            | 01/20/2022  | WARNER, JOCELYN  | 010622        | C&I-DUES & FEES WB    | 50.00         |
| 555296            | 01/20/2022  | WILSON LANGUAGE  | 1899335       | REG-SUPPLIES LN       | 189.00        |
| 555297            | 01/20/2022  | WINTERS, KATHY   | 010622        | C&I-DUES & FEES WB    | 50.00         |
| Totals for checks |             |                  |               |                       | 287,854.50    |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>            | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------------|----------------------|----------------|----------------|--------------|
| 10          | EDUCATIONAL FUND              | 0.00                 | 0.00           | 188,320.91     | 188,320.91   |
| 20          | OPERATIONS & MAINTENANCE FUND | 0.00                 | 0.00           | 59,713.21      | 59,713.21    |
| 40          | TRANSPORTATION FUND           | 0.00                 | 0.00           | 2,653.99       | 2,653.99     |
| 60          | CAPITAL PROJECTS FUND         | 0.00                 | 0.00           | 37,166.39      | 37,166.39    |
| ***         | Fund Summary Totals ***       | 0.00                 | 0.00           | 287,854.50     | 287,854.50   |

\*\*\*\*\* End of report \*\*\*\*\*

| CHECK CHECK       |            |                     | INVOICE    | ACCOUNT LEVEL            |          |
|-------------------|------------|---------------------|------------|--------------------------|----------|
| NUMBER            | DATE       | VENDOR              | NUMBER     | DESCRIPTION              | AMOUNT   |
| 555298            | 01/20/2022 | ACCO BRANDS USA LLC | 4717957743 | REG-CONTRACT SRVCS FV    | 472.00   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 162286     | O&M-UNIFORMS             | 129.55   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 162041     | O&M-UNIFORMS             | 136.75   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 161825     | O&M-UNIFORMS             | 122.35   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 161714     | O&M-UNIFORMS             | 143.95   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 161645     | O&M-UNIFORMS             | 129.55   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 161578     | O&M-UNIFORMS             | 143.95   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 161415     | O&M-UNIFORMS             | 133.15   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 163027     | O&M-UNIFORMS             | 143.95   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 163071     | O&M-UNIFORMS             | 121.45   |
| 555299            | 01/20/2022 | CUTLER WORKWEAR     | 163264     | O&M-UNIFORMS             | 157.45   |
| 555300            | 01/20/2022 | REALLY GOOD STUFF   | 7837723    | REG-SUPPLIES LP          | 212.03   |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5138261-0  | O&M-CLEANING SUPPLIES LP | 1,720.93 |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5098293-0  | O&M-CLEANING SUPPLIES LN | 26.70    |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | C5096648-0 | O&M-CLEANING SUPPLIES LN | -26.70   |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5046117-0  | PPE                      | 2,474.25 |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5097137-0  | O&M-CLEANING SUPPLIES LN | 22.32    |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | C5097137-0 | O&M-CLEANING SUPPLIES LN | -22.32   |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5118101-0  | O&M-CLEANING SUPPLIES LN | 49.64    |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5096648-1  | O&M-CLEANING SUPPLIES LN | 214.64   |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5096648-0  | O&M-CLEANING SUPPLIES LN | 2,593.59 |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5104770-0  | INTL SVCS-SUPPLIES       | 55.10    |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | C5104770-0 | INTL SVCS-SUPPLIES       | -27.55   |
| 555301            | 01/20/2022 | WAREHOUSE DIRECT    | 5106401-0  | INTL SVCS-SUPPLIES       | 27.55    |
| Totals for checks |            |                     |            |                          | 9,154.28 |



FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>            | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------------|----------------------|----------------|----------------|--------------|
| 10          | EDUCATIONAL FUND              | 0.00                 | 0.00           | 739.13         | 739.13       |
| 20          | OPERATIONS & MAINTENANCE FUND | 0.00                 | 0.00           | 8,415.15       | 8,415.15     |
| ***         | Fund Summary Totals ***       | 0.00                 | 0.00           | 9,154.28       | 9,154.28     |

\*\*\*\*\* End of report \*\*\*\*\*

| CHECK NUMBER | CHECK DATE | VENDOR               | INVOICE NUMBER | ACCOUNT LEVEL DESCRIPTION      | AMOUNT |
|--------------|------------|----------------------|----------------|--------------------------------|--------|
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | SP ED-PROF DVLPMNT             | 200.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | SP ED-CONTRACT SVRCS           | 12.95  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | ESSER III - SUPPLIES           | 249.99 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | SP ED-CONTRACT SVRCS           | 12.95  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | SP ED-CONTRACT SVRCS           | 12.95  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | SP ED-CONTRACT SVRCS           | 12.95  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | SP ED-CONTRACT SVRCS           | 12.95  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | SP ED-SUPPLIES                 | 17.90  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LP                | 194.05 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LP                | 30.36  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LP                | 101.87 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LP                | 37.32  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LP                | 118.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LP                | 83.53  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES WB                | 3.05   |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | PNPL SVCS-IN DIST MEETINGS WB  | 10.82  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES WB                | 57.76  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | PNPL SVCS-IN DIST MEETINGS WB  | 31.99  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES WB                | 34.63  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | PNPL SVCS-IN DIST MEETINGS WB  | 20.69  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | PNPL SVCS-IN DIST MEETINGS WB  | 6.99   |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES WB                | 87.96  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES WB                | 44.99  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES WB                | 103.66 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES WB                | 176.06 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | ESSER III - SUPPLIES           | 103.96 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | ESSER III - SUPPLIES           | 108.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | ESSER III - SUPPLIES           | 179.94 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | ESSER III - SUPPLIES           | 23.98  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | ESSER III - SUPPLIES           | 161.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | ESSER III - SUPPLIES           | 108.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | -40.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | -40.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | -40.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | -40.00 |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-SUPPLIES                   | 36.80  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | 40.00  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | 40.00  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | 40.00  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | 40.00  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | 40.00  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | 40.00  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PURCHASED SVCS TITLE II NP | 57.90  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | C&I-PROFESSIONAL DEVELOPMENT   | 40.00  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES C&I               | 87.99  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | O&M-BUILDING SUPPLIES          | 5.58   |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LN                | 7.80   |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LN                | 4.99   |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LN                | 75.68  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | LN CLEARING ACCT-AP LIAB       | 9.48   |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | LN CLEARING ACCT-AP LIAB       | 22.98  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | LN CLEARING ACCT-AP LIAB       | 73.42  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES LN                | 7.92   |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | PNPL SVCS-SUPPLIES LN          | 29.99  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES FV                | 64.44  |
| 202100132    | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21     | REG-SUPPLIES FV                | 77.94  |

| CHECK CHECK          |            | INVOICE              |            | ACCOUNT LEVEL                 |  | AMOUNT    |
|----------------------|------------|----------------------|------------|-------------------------------|--|-----------|
| NUMBER               | DATE       | VENDOR               | NUMBER     | DESCRIPTION                   |  |           |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | FV CLEARING ACCT-AP LIAB      |  | 17.48     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PNPL SVCS-IN DIST MEETINGS FV |  | 79.95     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PNPL SVCS-SUPPLIES FV         |  | 149.00    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES FV               |  | 71.33     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PNPL SVCS-SUPPLIES FV         |  | 57.98     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES FV               |  | 5.97      |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES FV               |  | 103.01    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | HR-SUPPLIES                   |  | 121.21    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | BOE-PROF DVLPMNT              |  | 128.00    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | SUPT-SUPPLIES                 |  | 60.00     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | SUPT-SUPPLIES                 |  | 38.44     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | SUPT-PROF DVLPMNT             |  | 76.79     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | HR-SUPPLIES                   |  | 124.68    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | SUPT-PROF DVLPMNT             |  | 165.94    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | HR-SUPPLIES                   |  | 16.99     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | HR-SUPPLIES                   |  | 10.89     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | BOE-PROF DVLPMNT              |  | 304.84    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | SUPT-PROF DVLPMNT             |  | -15.00    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LP               |  | 178.60    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LP               |  | 26.99     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LP               |  | 59.98     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LP               |  | 34.98     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LP               |  | 34.65     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LN               |  | 31.96     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LN               |  | 285.00    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LN               |  | 285.00    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES LN               |  | 119.98    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-N/C EQUIPMENT LN          |  | 406.60    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PNPL SVCS-DUES & FEES LN      |  | 378.25    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PNPL SVCS-DUES & FEES LN      |  | 409.00    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES FV               |  | 188.67    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | HEALTH-SUPPLIES WB            |  | 181.72    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES WB               |  | 19.32     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES WB               |  | 3.99      |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | SP ED-CONTRACT SVRCS          |  | 1,500.00  |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | TECH-SUPPLIES                 |  | 249.43    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | TECH-SUPPLIES                 |  | 24.29     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | TECH-SUPPLIES                 |  | 283.20    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | TECH-SUPPLIES                 |  | 88.46     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | TECH-SUPPLIES                 |  | 62.45     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | REG-SUPPLIES FV               |  | 249.00    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | ESSER III - SUPPLIES          |  | 269.94    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PPE                           |  | 99.00     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PPE                           |  | 99.00     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | PPE                           |  | 99.00     |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | ESSER III - SUPPLIES          |  | -71.98    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | ESSER III - SUPPLIES          |  | 791.82    |
| 202100132            | 12/21/2021 | BMO HARRIS COMMERCIA | 0701535-21 | KC-SUPPLIES WB                |  | 228.49    |
| Totals for 202100132 |            |                      |            |                               |  | 11,178.45 |
| Totals for checks    |            |                      |            |                               |  | 11,178.45 |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>            | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------------|----------------------|----------------|----------------|--------------|
| 10          | EDUCATIONAL FUND              | 0.00                 | 0.00           | 10,752.51      | 10,752.51    |
| 20          | OPERATIONS & MAINTENANCE FUND | 0.00                 | 0.00           | 302.58         | 302.58       |
| 99          | STUDENT ACTIVITY FUND         | 123.36               | 0.00           | 0.00           | 123.36       |
| ***         | Fund Summary Totals ***       | 123.36               | 0.00           | 11,055.09      | 11,178.45    |

\*\*\*\*\* End of report \*\*\*\*\*

| CHECK CHECK       |            |                      | INVOICE  | ACCOUNT LEVEL                  |           |
|-------------------|------------|----------------------|----------|--------------------------------|-----------|
| NUMBER            | DATE       | VENDOR               | NUMBER   | DESCRIPTION                    | AMOUNT    |
| 555216            | 12/09/2021 | DAILY HERALD - PADD0 | 120921   | INTL SVCS-CONTRACT SRVCS       | 173.60    |
| 555217            | 12/09/2021 | FIRST STUDENT INC.   | 11764294 | TRANS-DAILY ROUTES             | 70,682.40 |
| 555217            | 12/09/2021 | FIRST STUDENT INC.   | 11768128 | TRANS-ATHLETIC TRIPS           | 384.00    |
| 555218            | 12/09/2021 | KLAGES, DAN          | 120921   | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555219            | 12/09/2021 | NATHAN, FRANK        | 120921   | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555220            | 12/09/2021 | SERRANO, LEANNDR     | 120921   | FISCAL SVCS-CONTRACTED SVCS    | 800.00    |
| 555221            | 12/09/2021 | WAYTULA, JOSEPH      | 120921   | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| Totals for checks |            |                      |          |                                | 72,265.00 |

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>      | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------|----------------------|----------------|----------------|--------------|
| 10          | EDUCATIONAL FUND        | 0.00                 | 0.00           | 1,198.60       | 1,198.60     |
| 40          | TRANSPORTATION FUND     | 0.00                 | 0.00           | 71,066.40      | 71,066.40    |
| ***         | Fund Summary Totals *** | 0.00                 | 0.00           | 72,265.00      | 72,265.00    |

\*\*\*\*\* End of report \*\*\*\*\*

| CHECK CHECK |            |                      | INVOICE    | ACCOUNT LEVEL                  |           |
|-------------|------------|----------------------|------------|--------------------------------|-----------|
| NUMBER      | DATE       | VENDOR               | NUMBER     | DESCRIPTION                    | AMOUNT    |
| 555224      | 01/05/2022 | CITI CARDS           | 010522     | INTL SVCS-SUPPLIES             | 78.95     |
| 555225      | 01/05/2022 | CORCHIN, JON         | 010522     | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555226      | 01/05/2022 | FIRST STUDENT INC.   | 11768600   | TRANS-DAILY ROUTES             | 58,691.56 |
| 555226      | 01/05/2022 | FIRST STUDENT INC.   | 11764086   | TRANS-ATHLETIC TRIPS           | 158.90    |
| 555226      | 01/05/2022 | FIRST STUDENT INC.   | 11764084   | TRANS-ATHLETIC TRIPS           | 158.90    |
| 555226      | 01/05/2022 | FIRST STUDENT INC.   | 11768169   | TRANS-ATHLETIC TRIPS           | 158.90    |
| 555226      | 01/05/2022 | FIRST STUDENT INC.   | 11768172   | TRANS-ATHLETIC TRIPS           | 158.90    |
| 555226      | 01/05/2022 | FIRST STUDENT INC.   | 11768173   | TRANS-ATHLETIC TRIPS           | 158.90    |
| 555227      | 01/05/2022 | KLAGES, DAN          | 010522     | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555228      | 01/05/2022 | KLEIN, GERALD        | 010522     | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555229      | 01/05/2022 | KUSTRA-QUINN, JENNY  | 010522     | PR-CONTRACT SRVCS              | 3,623.00  |
| 555230      | 01/05/2022 | MARTIN, MICHAEL      | 010522     | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555231      | 01/05/2022 | RODGERS, JOSEPH      | 010522     | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555232      | 01/05/2022 | ROJEK, JEFFREY       | 010522     | ISCHOLASTIC-ATHLETIC CONT SVRC | 75.00     |
| 555233      | 01/05/2022 | SERRANO, LEANNDR     | 010522     | FISCAL SVCS-CONTRACTED SVCS    | 550.00    |
| 555234      | 01/05/2022 | VILLAGE OF MOUNT PRO | 010522-ADM | O&M-SEWER/WATER ADM            | 42.78     |
| 555234      | 01/05/2022 | VILLAGE OF MOUNT PRO | 010522-WB  | O&M-SEWER/WATER WB             | 392.14    |
| 555234      | 01/05/2022 | VILLAGE OF MOUNT PRO | 010522-LN2 | O&M-SEWER/WATER LN             | 523.87    |
| 555234      | 01/05/2022 | VILLAGE OF MOUNT PRO | 010522-LN1 | O&M-SEWER/WATER LN             | 11.00     |
| 555234      | 01/05/2022 | VILLAGE OF MOUNT PRO | 010522-LN  | O&M-SEWER/WATER LN             | 277.02    |
| 555234      | 01/05/2022 | VILLAGE OF MOUNT PRO | 010522-FV  | O&M-SEWER/WATER FV             | 696.55    |
| 555234      | 01/05/2022 | VILLAGE OF MOUNT PRO | 010522-LP  | O&M-SEWER/WATER LP             | 782.89    |

Totals for checks 66,914.26

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>            | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------------|----------------------|----------------|----------------|--------------|
| 10          | EDUCATIONAL FUND              | 0.00                 | 0.00           | 4,701.95       | 4,701.95     |
| 20          | OPERATIONS & MAINTENANCE FUND | 0.00                 | 0.00           | 2,726.25       | 2,726.25     |
| 40          | TRANSPORTATION FUND           | 0.00                 | 0.00           | 59,486.06      | 59,486.06    |
| ***         | Fund Summary Totals ***       | 0.00                 | 0.00           | 66,914.26      | 66,914.26    |

\*\*\*\*\* End of report \*\*\*\*\*





OFFICE OF THE SUPERINTENDENT

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701 West Gregory Street - Mount Prospect, Illinois 60056

P (847) 394-7300 | F (847) 394-7311 | [www.d57.org](http://www.d57.org)

January 20, 2022

**BOARD RECOMMENDATION**

**On Recommendation by the Superintendent:**

That the Board approve the 2022 – 2023 School Calendar

**Background**

See attached.



# MOUNT PROSPECT SCHOOL DISTRICT 57

## 2022-2023

### School Calendar

#### July

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
|    |    |    |    | 1  |
| 4  | 5  | 6  | 7  | 8  |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

#### August

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  |
| 8  | 9  | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 |    |    |

#### September

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
|    |    |    | 1  | 2  |
| 5  | 6  | 7  | 8  | 9  |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

#### October

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
| 3  | 4  | 5  | 6  | 7  |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 |    |    |    |    |

#### November

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  |
| 7  | 8  | 9  | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 |    |    |

#### December

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
|    |    |    | 1  | 2  |
| 5  | 6  | 7  | 8  | 9  |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

#### AUGUST

Staff Institute Days (No Student Attendance) ..... August 15,16,17  
**First Day of Classes Grades 1-8..... August 18**  
 Kindergarten Garden Walks ..... August 18-19  
 First Regular Day for Kindergarten.....August 22  
 Early Childhood Garden Walks .....August 23  
 First Regular Day for Early Childhood.....August 25

#### SEPTEMBER

Labor Day Holiday/Buildings Closed ..... September 5  
 Non-Attendance Day/Buildings Closed ..... September 26

#### OCTOBER

Half-day Student Attendance (am) ..... October 7  
 Indigenous Peoples' Day/Buildings Closed.....October 10  
 End of 1<sup>st</sup> Quarter (Lincoln).....October 21  
 Staff Institute Day (No Student Attendance) ..... October 28

#### NOVEMBER

End of 1<sup>st</sup> Trimester (Elementary Schools) ..... November 4  
 Election Day/Buildings Closed.....November 8  
 Thanksgiving Break.....November 21-25  
 Classes Resume ..... November 28

#### DECEMBER

Winter Break..... December 23-January 6

#### JANUARY

Classes Resume ..... January 9  
 End of 2<sup>nd</sup> Quarter (Lincoln).....January 13  
 Martin Luther King, Jr. Holiday/Buildings Closed.....January 16

#### FEBRUARY

Half-day Student Attendance (am) ..... February 17  
 End of 2<sup>nd</sup> Trimester (Elementary Schools)..... February 17  
 Presidents' Day Observation/Buildings Closed..... February 20

#### MARCH

Half-day Student Attendance (am) ..... March 10  
 End of 3<sup>rd</sup> Quarter (Lincoln) ..... March 17  
 Spring Break..... March 27-31  
 Classes Resume ..... April 3

#### APRIL

Non-Attendance Day/Buildings Closed ..... April 7  
 Half-day Student Attendance (am) ..... April 21

#### MAY

Half-day Student Attendance (am) ..... May 19  
 Last Day for Early Childhood ..... May 24  
 Memorial Day Holiday/Buildings Closed ..... May 29

#### JUNE

**Last Day for Students if No Emergency Days Used..... June 1**  
 Staff Institute Day ..... June 2  
**Last Day for Students if All Emergency Days Used..... June 8**  
 Last Day for Staff if All Emergency Days Used..... June 9

#### January

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
| 2  | 3  | 4  | 5  | 6  |
| 9  | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 |    |    |    |

#### February

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
|    |    | 1  | 2  | 3  |
| 6  | 7  | 8  | 9  | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 |    |    |    |

#### March

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
|    |    | 1  | 2  | 3  |
| 6  | 7  | 8  | 9  | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

#### April

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
| 3  | 4  | 5  | 6  | 7  |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
|    |    |    |    |    |

#### May

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  |
| 8  | 9  | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 |    |    |

#### June

| M  | T  | W  | TH | F  |
|----|----|----|----|----|
|    |    |    | 1  | 2  |
| 5  | 6  | 7  | 8  | 9  |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

Shaded dates indicate days when school is not in session for students

1<sup>st</sup> Quarter – 44 Days      1<sup>st</sup> Trimester – 53 Days  
 2<sup>nd</sup> Quarter – 42 Days      2<sup>nd</sup> Trimester - 57 Days  
 3<sup>rd</sup> Quarter – 43 Days      3<sup>rd</sup> Trimester – 66 Days  
 4<sup>th</sup> Quarter – 47 Days

TOTAL INSTRUCTIONAL DAYS – 176

**Board Approved Date:**

**Mount Prospect School District 57**  
**Office of the Assistant Superintendent for Finance and Operations**

**TO:** Dr. Mary Gorr, Superintendent

**FROM:** Jason Kaiz, Assistant Superintendent for Finance and Operations/CSBO

**DATE:** January 20, 2022

**RE:** Student Fees for the 2022-2023 School Year  
Policy 4:140 Waiver of Student Fees

**EXECUTIVE SUMMARY:**

Annually, the subject of a schedule for student fees for the upcoming school year is addressed by the Board with respect to the following categories: curriculum, supplies and other fees, transportation, extracurricular, lunch program, summer school, preschool, and child care. The need to receive timely approval of such a schedule is required to begin planning for the next school year's registration process.

**BACKGROUND AND RATIONALE:**

At the December 16, 2021 Meeting, the Board of Education discussed student fees. Attached is the proposed fee structure for the 2022-2023 school year. Such fees include:

- Curriculum Fees
- Supplies and Other Fees
- Transportation Fees
- Extracurricular Fees
- Lunch Program Fees
- Summer School Fees
- Preschool Fees
- Child Care Fees (Kids' Corner)

**RECOMMENDED BOARD ACTION:**

That the Board of Education approve the fees for the 2022-2023 school year.



## Mount Prospect School District 57 Student Fees 2022-23 School Year

| <i>CURRICULUM</i> | By 6/21/22 | 6/22/22 and After |
|-------------------|------------|-------------------|
| Kindergarten      | \$95       | \$120             |
| Grades 1 to 5     | \$115      | \$140             |
| Grades 6 to 8     | \$125      | \$150             |

*SUPPLIES AND OTHER\**

|                                |  |      |
|--------------------------------|--|------|
| Field Trip Admittance/Activity |  | Cost |
| Recorder (3)                   |  | \$7  |
| Band Practice Book (6-8)       |  | \$10 |
| Combination Padlock (6-8)      |  | \$5  |
| Physical Education Uniform (6) |  | \$23 |
| Yearbook (6-8)                 |  | \$25 |
| Graduation (8)                 |  | \$43 |

| <i>TRANSPORTATION</i>              | By 6/21/22 | 6/22/22 and After |
|------------------------------------|------------|-------------------|
| Annual Fee                         | \$375      | \$450             |
| Payment Plan                       |            |                   |
| *available through Business Office |            |                   |
| Field Trip                         |            | Cost              |

*EXTRACURRICULAR*

|                                      |  |       |
|--------------------------------------|--|-------|
| Interscholastic Athletics (6-8)      |  | \$140 |
| Intramural Athletics and Clubs (1-8) |  | \$25  |
| Performing Arts (3-8)                |  | \$60  |

*LUNCH PROGRAM*

|                  |  |         |
|------------------|--|---------|
| Tier A           |  | \$4.50  |
| Tier B           |  | \$5.50  |
| Milk             |  | \$0.50  |
| Annual Milk Pass |  | \$85.50 |

*SUMMER SCHOOL*

|                            |  |           |
|----------------------------|--|-----------|
| Extended School Year (ESY) |  | No Charge |
| Band/Orchestra             |  | \$50      |

*PRESCHOOL*

|                           |  |         |
|---------------------------|--|---------|
| Registration Fee          |  | \$100   |
| Circle of Friends Tuition |  | \$1,930 |

*CHILD CARE*

|                  |  |      |
|------------------|--|------|
| Registration Fee |  | \$50 |
|------------------|--|------|

|                        | Part Time           | Full Time           |
|------------------------|---------------------|---------------------|
|                        | 2 or Less Days/Week | 3 or More Days/Week |
| Kids' Corner Program   |                     |                     |
| Before School/AM (K-1) | \$57                | \$76                |
| Before School/AM (2-5) | \$45                | \$60                |
| After School/PM (K-1)  | \$53                | \$70                |
| After School/PM (2-5)  | \$65                | \$86                |

\* Other nominal fees may apply as a result of student participation in a program.

**Mount Prospect School District 57**  
**Office of the Assistant Superintendent for Finance and Operations**

**TO:** Dr. Mary Gorr, Superintendent

**FROM:** Jason Kaiz, Assistant Superintendent for Finance and Operations/CSBO

**DATE:** January 20, 2022

**RE:** Summer 2022 Site Work and Building Improvements Bid  
 Policy 4:150 Facility Management and Building Programs

**EXECUTIVE SUMMARY:**

Annually, the Board of Education has been addressing capital improvements through its Master Facility Plan. On December 8, 2021, the District construction manager, Nicholas & Associates, published a bid notice to perform the site work and building improvements with a scheduled bid opening on January 6, 2022. Dollars will be spent from the FY22 and FY23 budgets.

**BACKGROUND AND RATIONALE:**

The summer 2022 site work and building improvements are as follows and consist of the following bid packages: 1) General Trades, 2) Flooring, 3) Plumbing, 4) HVAC, and 5) Electrical

| School | Construction Project |
|--------|----------------------|
|--------|----------------------|

Bid Results are as follows. The lowest, responsible, responsive bidder is listed in **bold**:

| <b>Bid Package # 1 - General Trades</b> |                     |
|---|---------------------|
| <b>Contractor</b>                       | <b>Base Bid</b>     |
| <b>Monarch</b>                          | <b>\$242,400.00</b> |
| RB construction                         | \$260,000.00        |
| D. Kersey                               | \$260,000.00        |

| <b>Bid Package # 2 - Flooring</b> |                     |
|-----------------------------------|---------------------|
| <b>Contractor</b>                 | <b>Base Bid</b>     |
| Libertyville Tile                 | \$516,692.00        |
| <b>Consolidated</b>               | <b>\$392,125.00</b> |
| Tiles in Style                    | \$645,300.00        |

| <b>Bid Package # 3 - Plumbing</b> |                     |
|-----------------------------------|---------------------|
| <b>Contractor</b>                 | <b>Base Bid</b>     |
| Jensens                           | \$154,900.00        |
| <b>Bruckner</b>                   | <b>\$114,440.00</b> |

|                                    |                     |
|------------------------------------|---------------------|
| Ernie Peterson                     | \$177,400.00        |
| DeFranco                           | \$165,211.00        |
| Hartwig                            | \$173,500.00        |
| <b>Bid Package # 4 - HVAC</b>      |                     |
| <b>Contractor</b>                  | <b>Base Bid</b>     |
| <b>Jensens</b>                     | <b>\$183,900.00</b> |
| Amber Mechanical                   | \$215,995.00        |
| Helm Mechanical                    | \$238,000.00        |
| <b>Bid Package # 5 -Electrical</b> |                     |
| <b>Contractor</b>                  | <b>Base Bid</b>     |
| <b>Prospect Electric</b>           | <b>\$277,900.00</b> |
| J. Hamilton Electric               | \$394,000.00        |
| Carey Electric                     | \$322,893.00        |
| Shoreline Electric                 | \$331,000.00        |

**RECOMMENDED BOARD ACTION:**

That the Board of Education approve the following contractors to complete the summer 2022 site work and building improvements as bid:

- Bid Package #1 General Trades: Monarch \$242,400.00
- Bid Package #2 Flooring: Consolidated \$392,125.00
- Bid Package #3 Plumbing: Bruckner \$114,440.00
- Bid Package #4 HVAC: Jensens \$183,900.00
- Bid Package #5 Electrical: Prospect Electric \$277,900.00

Total of 5 Bid Packages: \$1,210,765.00